

International Workers' Compensation Insurance (Chubb)

The University of the Incarnate Word has insurance coverage for all full-time/part-time employees who travel internationally. This coverage includes international workers' compensation insurance.

International Executive Employees and **Other International Employees** employed by UIW in the United States are covered on a 24 hour basis while traveling outside the United States. This insurance applies to bodily injury by accident or bodily injury by disease arising out of and in the course of employment outside the United States and to bodily injury by accident or bodily injury by disease out of and in the course of temporary employment (90 days or less) in the United States. The employee will receive an identification card prior to travel.

If any injury or health incident occurs; the employee needs to contact:

Global Medical Assistance Services (Europ Assistance)

Toll-Free in the US or Canada: +1 (866) 611-1204 Or Collect outside of the US : +1 (240) 330-1580

In the event of a life-threatening emergency, please first call the local emergency authorities to receive immediate assistance and then contact **Europ Assistance**.

The employee will need to provide **Europ Assistance** once an injury occurs with the following information:

1. Provide for immediate medical and other services required by the applicable Workers' Compensation Law.
2. Give them the names and addresses of the injured persons and of witnesses and other information they may need.
3. Promptly give all notices, demands and legal papers related to the injury, claim, proceeding or suit.
4. Cooperate with them and assist, as they may request, in the investigation, settlement or defense of any claim, proceeding or suit.
5. Do nothing after an injury that would interfere with the right of recovery from others.
6. Do not voluntarily make payment, assume obligations or incur expenses, except at your own cost.

Additional Health Insurance Coverage (CISI)

Full-time employees who travel for a semester/period of more than 90 days will need additional health coverage and needs to coordinates this extended stay travel coverage prior to the trip with the accountant who is responsible for the international travel in the Comptroller's office. The purpose of this insurance is to provide international health/accident insurance. The employee will need to complete an application and once processed by the Comptroller's office; the employee will be provided an insurance card and copy of the health insurance coverage.