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# UNIVERSITY OF FORTALEZA-UNIFOR

## INTERNATIONAL RELATIONS OFFICE

## FACT SHEET – INTERNATIONAL EXCHANGE INFORMATION

### CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Head of the International Office</th>
<th>Incoming and Outgoing students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrelina Sena</td>
<td>Brito Junior - International Office's assistant</td>
</tr>
<tr>
<td>+55 85 3477 3127</td>
<td>+55 85 3477 3127</td>
</tr>
<tr>
<td><a href="mailto:linapsena@unifor.br">linapsena@unifor.br</a></td>
<td><a href="mailto:jfbjunior@unifor.br">jfbjunior@unifor.br</a></td>
</tr>
<tr>
<td></td>
<td>Giselle Viana - International Office's assistant</td>
</tr>
<tr>
<td></td>
<td>+55 85 3477 3127</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:giselle.viana@unifor.br">giselle.viana@unifor.br</a></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:international@unifor.br">international@unifor.br</a></td>
</tr>
</tbody>
</table>

### Mailing Address and Website

Universidade de Fortaleza – Unifor  
Vice-Reitoria de Extensão e Comunidade Universitária  
Assessoria Para Assuntos Internacionais  
Av. Washington Soares, 1321 Edson Queiroz  
60811-905 Fortaleza – CE Brasil  
www.unifor.br

### ACADEMIC YEAR 2023

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Second Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Early February - Late June)</td>
<td>(Early August – Early December)</td>
</tr>
<tr>
<td><strong>Application Deadline:</strong> November 30th*</td>
<td><strong>Application Deadline:</strong> May 31st*</td>
</tr>
</tbody>
</table>

*Exceptions may apply. Please contact the International Office.

### Orientation sessions

2 to 4 days prior to the beginning of classes. Students and Partner University are informed the exact date by e-mail.

### Deadline for arriving in Brazil

Notice that Unifor can accept international students at maximum two weeks after the beginning of classes.

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APPLICATION PROCEDURE

Documents

• Unifor's application form
• A letter of intent
• An updated transcript outlining the completed studies at your university
• Curriculum Vitae
• Photocopy of your passport: with your photo and passport number
• Photocopy of your Health Insurance Policy*
• 1 Passport Photos with a WHITE background

*You must apply for a private one in your home country. This health insurance has to have coverage within Brazil and repatriation to the country of origin.

ACADEMIC INFORMATION

Course offerings

• Foreign exchange students are free to choose most of the courses, regardless of their study fields after consultation with academic advisors at home university. Course availability is subject to its demand. Therefore, the International Office cannot guarantee a spot in the student preferred course. Student must choose and state his preferences in the application form. A complete list of the courses are available at https://www.unifor.br/web/graduacao/todos-os-cursos.
• Unifor also offers a couple of courses taught in English. Most of them, so far, are located in the Business field. They may vary from semester to semester (Please contact International Office for an uptaded list).
• The student should attend a minimum of 12 credits and a maximum of 24 credits per semester.

Course Credit (Unit): “crédito”

No of Credits per Course: In general 4 to 6 credits.

Unifor has Theoretical Credit and Practical Credits.
Theoretical Credits: Credits on the left.
Practical Credits: Credits on the right.

Ex’1: 
Course - N445 - Atelie III - 4.6 créditos
Theoretical Credits: 4.0 = 72 hours/class
Practical Credits: 0.6 = 108 hours/class
Total of credits: 10 credits = 180 hours/class

Ex’2: 
A609 - Portuguese for Foreigners II - 4.0 créditos
Theoretical Credits: 4.0 = 72 hours/class
Practical Credits: 0.0
Total of credits: 4 credits = 72 hours/class
Language requirements

• A basic level of Portuguese is recommended. Students who don't have fluency in Portuguese will, of course, be limited in their choice of courses.
• International students may choose a mix of courses taught in Portuguese and English. They can attend Portuguese courses as a Foreign Language I and II.

Grade Scale

At Unifor, each student’s academic performance will be expressed in grades, according to the following scale:

**The grade scale:**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 10</td>
<td>Excellent</td>
</tr>
<tr>
<td>9</td>
<td>Very Good</td>
</tr>
<tr>
<td>8</td>
<td>Good / Average</td>
</tr>
<tr>
<td>7 – 4</td>
<td>Below average / Insufficient</td>
</tr>
</tbody>
</table>

Under 4 – Fail

To be approved, the student's average should be at least 8.0. At Unifor, the students' average is measured by the sum of Partial Grade 1 (NP1) and Partial Grade 2 (NP2) divided per two. If the student does not reach an overall average of 8.0 it is required to take the Final Test (NF).

*Final Test (NF)*

Grade scale: 0 - 10
Below 4 – Fail

<table>
<thead>
<tr>
<th>Example</th>
<th>NP1</th>
<th>NP2</th>
<th>FINAL</th>
<th>MEDIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example 1</td>
<td>10</td>
<td>9.0</td>
<td>-</td>
<td>9.5 PASS</td>
</tr>
<tr>
<td>Example 2</td>
<td>4.5</td>
<td>3.5</td>
<td>6.0</td>
<td>5.0 PASS</td>
</tr>
<tr>
<td>Example 3</td>
<td>5.0</td>
<td>5.0</td>
<td>4.0</td>
<td>4.5 FAIL</td>
</tr>
</tbody>
</table>

Official Transcript

After the conclusion of the semester, Unifor's International Office will send to the partner university the transcript of its student. The transcript will have the courses enrolled by the student, grades, level of frequency and its number of credits.

ACCOMODATION AND LIVING

Housing: Unfortunately, UNIFOR does not have housing on campus. However, it is offered to the student a list of apartments to rent. (Please Contact International Office for an uptated list).

Estimated cost of living: Students usually spend from R$ 2.000 to R$ 3.000 per month.

AFTER ARRIVAL IN FORTALEZA

Federal Police: Foreign students must get to the Federal Police Station to get the REGISTRO NACIONAL MIGRATÓRIO (RNM), within 90 (ninety) days since the arrival date, under the penalty of fine.

OTHER INFORMATION

About the town of Fortaleza: http://www.feriasbrasil.com.br/ce/fortaleza/

About the state of Ceará: http://www.guiace.com.br