



Didactic Program in Dietetics (DPD)

Student Handbook

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GENERAL INFORMATION

The UIW DPD Student Handbook serves as an informational guide for students admitted to the DPD or for those interested in applying to the DPD. The information located herein is intended to supplement the Department, School, and University publications. Students should read and become familiar with the following:

- [UIW Student Handbook](#)
- [UIW Undergraduate Catalog](#) or [UIW Graduate Catalog](#)
- [UIW Academic Calendar](#)

The Didactic Program in Dietetics (DPD) at the University of the Incarnate Word is located in the Department of Nutrition, School of Mathematics, Science, and Engineering. Undergraduate students complete the didactic requirements while completing the Nutrition and Dietetics track of the B.S. Degree in Nutrition. Post-graduate students complete DPD requirements as a graduate student. If the post-graduate student elects to complete the M.S. in Nutrition degree, which is not required for the DPD, some DPD courses will count as core and nutrition electives in the M.S. in Nutrition degree. Accreditation is granted to UIW for a maximum enrollment of 20 third-, 20 fourth-year, and 15 post-graduate students.

ACEND Accreditation

The University of the Incarnate Word's Didactic Program in Dietetics is accredited by the Accreditation Council for Education in Nutrition and Dietetics of the Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2190, Chicago, IL 60606-6995, (800) 877-1600 ext. 5400, acend@eatright.org, <https://www.eatrightpro.org/acend>.

How to Become a Registered Dietitian Nutritionist

1. **Complete a minimum of a master's degree** granted by a college or university accredited by a U.S. Department of Education recognized accrediting agency or foreign equivalent, and coursework through an Accreditation Council for Education in Nutrition and Dietetics accredited Didactic, Coordinated, Graduate or International program.
2. **Complete required supervised practice/experience** through an ACEND-accredited Dietetic Internship, Coordinated Program, Graduate Program, or an Individualized Supervised Practice Pathway offered through an ACEND-accredited program.
3. **Pass a national examination** administered by the Commission on Dietetic Registration. For more information regarding the examination, refer to [CDR's website](#).
4. **Meet requirements to practice in your state.** Many states have regulatory laws (i.e. licensure) for food and nutrition practitioners. All states accept the RDN credential for state licensure purposes. Learn more about [State Licensure](#).

5. **Stay up-to-date in dietetics through continuing education.** After successfully passing the national exam and earning the credential, RDNs maintain ongoing professional development in order to stay up to date on the latest research, recommendations and best practices.

The DPD at UIW provides qualified students with the DPD Verification Statement. This indicates students are eligible to apply to supervised practice programs.

Department of Nutrition Vision, Educational Philosophy, and Mission Statement

Vision Statement: Provide responsive, individualized attention to develop students in a multicultural, socially cohesive environment in order to create a better future through food and nutrition.

Educational Philosophy: UIW is composed of individuals of diverse backgrounds engaged in thoughtful interchanges of ideas in the search for truth. This environment is conducive to developing eventual professional dietitians whose practice is ethical and based on evidence. Each member of the UIW community has inherent dignity and worth and possesses strengths. The UIW Nutrition faculty encourages students to develop these strengths as they progress through the program. Students connect learning across the curriculum integrating knowledge from a variety of disciplines to enhance understanding and solve problems. The ecological approach emphasizes interrelationships concerning food and nutrition at the cellular, individual, social, and global levels.

Mission Statement: The mission of the University of the Incarnate Word Nutrition Program is to prepare professionals committed to providing nutrition and dietetic services to improve the health and well-being of individuals and groups. The program emphasizes the importance of scientific and evidence-based practice, ethical decision-making, critical thinking and understanding of social justice issues including local through global ecological dimensions of food and nutrition.

Overview of the DPD Program

The DPD program at UIW provides the coursework needed to apply to graduate and/or supervised practice programs to become a Registered Dietitian Nutritionist. The UIW DPD program is designed to meet the knowledge requirements for dietetics practice and is accredited by ACEND.

DPD Program Mission, Goals, & Objectives

Program Mission Statement: The Didactic Program in Dietetics (DPD) prepares graduates for successful entry into supervised practice and graduate programs leading to eligibility for the CDR credentialing exam to become a Registered Dietitian Nutritionist.

Program Goals & Objectives:

Program Goal 1 – Program graduates will be well prepared for entry into a supervised practice program and/or graduate program.

Program Goal 1 Objectives:

- At least 80% of students complete program requirements within 3 years (150% of planned program length).
- At least 50% of program graduates apply for admission to a supervised practice program prior to or within 12 months of graduation.
- Of program graduates who apply to a supervised practice program, at least 80% are admitted within 12 months of graduation.
- Of program graduates who apply to a graduate program, either alone or combined with supervised practice, at least 80% will be admitted.
- At least 70% of supervised practice program directors will rate program graduates knowledge and skills at the beginning of supervised practice as 'satisfactory' or 'more than satisfactory.'

Program Goal 2 – Program graduates will utilize the knowledge and skills gained in the UIW DPD to succeed in their supervised practice program.

Program Goal 2 Objectives:

- The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%.
- At least 80% of program graduates will receive a rating of 'satisfactory' or 'more than satisfactory' from supervised practice program directors on performance within 12 months of graduation.

Program Outcomes Data: Program outcomes data are available on request. Please e-mail the DPD Director or send a written request to the DPD Director or Department of Nutrition, CPO 311, 4301 Broadway, San Antonio, TX 78209.

INFORMATION FOR STUDENTS

The following sections will provide information for undergraduate and post-graduate students intending to complete the DPD at UIW.

Becoming a DPD Student

Interested undergraduate students will be placed in the B.S. Nutrition, Food and Nutrition track by the University Advising Center. Undergraduate students will typically apply to the DPD program at the conclusion of the sophomore spring semester to become a DPD student in the third year (typically the junior fall semester). The DPD Director will change the student's track to Nutrition and Dietetics after acceptance to the DPD program.

Interested post-graduate students will need to be in a graduate program at UIW, typically the M.S. Nutrition program. Once DPD prerequisite courses are completed, the student may apply to the DPD program.

Applying to the DPD Program

UIW students interested in pursuing a career as a Registered Dietitian Nutritionist (RDN) will need to apply to the DPD when they finish their DPD prerequisite courses.

Students are admitted into the DPD on a rolling basis. The program uses a self-managed application process for admission to the DPD. It is the student's responsibility to prepare the application and submit to the DPD Director. Fulfillment of specific requirements does not ensure admission into the program.

Post-graduate students will need to apply and be accepted into a graduate program at UIW, such as the Master of Science in Nutrition program. Admission requirements can be found at <https://www.uiw.edu/admissions/graduate/> and for international students at <https://www.uiw.edu/admissions/internationaladmissions/>.

Below are the steps to apply to the DPD program:

1. Students should apply to the DPD after completing DPD prerequisite courses.
2. Students complete the DPD Application and submit the complete application and supplemental items as one PDF file to the DPD Director.

DPD Application and Instructions

Students should plan to work on parts of the application prior to completing the DPD prerequisite courses. The DPD application and DPD Student Handbook are available in the Nutrition Program Canvas site in the DPD Module. See below for instructions for each part of the application that should be submitted:

1. **DPD Application:** should be typed and filled out completely
2. **DPD Student Handbook:** read and sign the signature page
3. **Submit** all application materials via e-mail to the DPD Director.

Minimum DPD Application Requirements

Students should meet the following minimal application criteria listed below to apply to the UIW DPD program. If you are concerned about your application, please e-mail the DPD Director prior to submitting your application to discuss your situation and determine what steps you can take to pursue the DPD program while you are at UIW.

- Must be a current student at UIW.
- Must have completed all DPD pre-requisite courses and received a grade of "C" or higher.
- Must have a minimum cumulative DPD pre-requisite GPA of 2.8.
- Completion of the following DPD prerequisite courses at the time of applying:

Biology Courses

- BIOL 1402 General Biology I & Lab
- BIOL 2474 Introduction to Microbiology & Lab
- BIOL 2321 Anatomy & Physiology I
- BIOL 2121 Anatomy & Physiology I Lab
- BIOL 2322 Anatomy & Physiology II
- BIOL 2122 Anatomy & Physiology II Lab

Chemistry Courses

- CHEM 1310 Introductory Chemistry
- CHEM 1320 Biological Chemistry for Health Professions

Nutrition Courses

- NUTR 2231 Principles of Food Preparation
- NUTR 2131 Food Preparation Lab
- NUTR 2341 Introduction to Nutrition

Other Courses

- ACCT 2301 Accounting for Non-Business Majors
- ENGL 1312 Composition II
- MATH 1304 College Algebra
- PSYC 1301 Introduction to Psychology or SOCI 1311 Introduction to Sociology
- a medical terminology course

Admission to the DPD

Admission to the DPD will be in accordance with the University of the Incarnate Word's "Equal Opportunity and Non-Discrimination Policy". This policy is published in the University of the Incarnate Word [Student Handbook](#). Acceptance decisions will be formally communicated to each student via a formal letter sent by the DPD Director.

Acceptance into the DPD Program

Once a student is accepted into the DPD program and becomes a DPD student, they are required to:

- Attend all DPD meetings to prepare for graduate school and/or supervised practice applications.
- Complete remaining DPD required courses.
- Complete all required KRDNs.
- Complete all requirements to earn a verification statement.

If a student is NOT accepted into the DPD program, they are strongly encouraged to meet with their academic advisor as well as career counselors to discuss their career options. Students not accepted into the DPD program can still take DPD courses during their time at UIW, but will not receive a DPD verification statement.

DPD Curriculum & Coursework

The following courses are required to be completed to receive a DPD verification statement.

All students complete the following DPD courses:

- NUTR 3325 Food Systems Management
- NUTR 3134 Food Systems Management Lab
- NUTR 3332 Experimental Foods
- NUTR 3370 Nutritional Biochemistry
- NUTR 4100 Career & Leadership Management in Dietetics
- NUTR 4460 Community & World Nutrition

Undergraduate students complete the following DPD courses:

- CHED 3305 Research Methods for Community Health
- MATH 2303 Introduction to Probability & Statistics
- NUTR 3323 Food and Nutrition Services Management
- NUTR 3342 Nutrition in the Life Cycle
- NUTR 4335 Nutrition Education & Counseling
- NUTR 4370 Human Nutrition & Metabolism
- NUTR 4476 Medical Nutrition Therapy I
- NUTR 4477 Medical Nutrition Therapy II

Post-Graduate students complete the following DPD courses:

- NUTR 6216 Nutrition & Dietetics Research
- MATH 6363 Research Statistics
- NUTR 5323 Food and Nutrition Services Management
- NUTR 5342 Nutrition in the Life Cycle
- NUTR 5335 Nutrition Education & Counseling
- NUTR 5370 Human Nutrition & Metabolism
- NUTR 5476 Medical Nutrition Therapy I
- NUTR 5477 Medical Nutrition Therapy II

Advisement for DPD Students

DPD students are required to meet face to face with the DPD Director once per semester for academic advising, to discuss progress toward graduation requirements, and to provide counsel for supervised practice and/or graduate school applications. The DPD Director will post a notice to the Nutrition Program Canvas page and/or send an e-mail notifying students of the advising period and to make an appointment.

Course Suggestions:

- Taking courses in the correct order is important for many classes to avoid conflicting class times for NUTR courses and to ensure all prerequisites are completed before taking advanced coursework.
- Undergraduates can find the degree sequence for the B.S. Nutrition, Nutrition and Dietetics track, in the Nutrition Program Canvas site. Undergraduate students should refer to this when making their schedule and plan every semester.

- In general, undergraduate students should progress through courses in order. The first digit of a course number indicates the level of difficulty and rigor (i.e. take NUTR 2341 before taking NUTR 3342).
- It is highly recommended that you take chemistry (CHEM 1310 Introductory Chemistry and 1320 Biological Chemistry for Health Professions) as early as possible so you can complete the full sequence of courses required for the DPD.

DPD Schedule: The following chart depicts typical progress for undergraduate students studying to become RDNs. Undergraduate students can use this guide to check their progress at the end of each semester and plan necessary steps for upcoming semesters. This is ONLY a guide:

End of First Year	• Join the Student Dietetic Association (SDA) & student membership in the Academy of Nutrition and Dietetics is recommended. • Meet with the DPD Director. • Successfully complete first year academic requirements.
End of Second Year	• All steps noted above. • Successfully complete second year academic requirements. • Plan to apply to DPD after completion of DPD prerequisite courses.
End of Third Year	• Gain acceptance into DPD. • Attend all scheduled DPD meetings. • Successfully complete third year academic requirements. • Review supervised practice programs and plan to attend open houses. • Take GRE if needed for graduate schools you want to apply to.
End of Fourth Year	• Attend all scheduled DPD meetings. • Complete DICAS application. • Complete DPD and degree course requirements. • Request that your final UIW transcript with degree posted be sent to DPD Director after degree conferral. • Complete DPD Exit Survey and final paperwork sent by DPD Director before graduation. • Complete mock RDN exam.
After Graduation	• Begin supervised practice and/or graduate school. • Complete surveys sent out by the DPD program.

Post-graduates will meet with the DPD Director prior to enrolling in their courses to get an individualized DPD schedule.

DPD Core Knowledge Assessment Measures

The UIW DPD program is designed to provide the breadth and depth of requisite knowledge needed for entry to supervised practice to become a registered dietitian nutritionist. The Accreditation Council for Education in Nutrition and Dietetics (ACEND) categorizes the knowledge requirements into areas of learning. It is assumed that in order to demonstrate achievement of the skills statements, knowledge statements must be achieved.

Below is a list of the 2022 ACEND Knowledge Requirements (KRDNs) with the course and assessment method used by the UIW DPD program to measure student achievement of core knowledge:

Core Knowledge Statement	List course and course number in which the knowledge is assessed	List specific, required assessment method(s) (exam, rubric, project, etc.) used to measure student achievement of core knowledge
Domain 1. Scientific and Evidence Base of Practice: Integration of scientific information and translation of research into practice.		
KRDN 1.1 Demonstrate how to locate, interpret, evaluate and use professional literature to make ethical, evidence-based practice decisions.	NUTR 4476/5476 - Medical Nutrition Therapy 1	Case Study Report
	NUTR 4477/5477 – Medical Nutrition Therapy II	Case Study Presentation
KRDN 1.2 Select and use appropriate current information technologies to locate and apply evidence-based guidelines and protocols.	NUTR 4476/5476 - Medical Nutrition Therapy 1	Case Study Report
KRDN 1.3 Apply critical thinking skills.	NUTR 4370/5370 – Human Nutrition and Metabolism	Metabolic Pathway Chart Assignments
	NUTR 4477/5477 – Medical Nutrition Therapy II	Disease Literature Review
Domain 2. Professional Practice Expectations: Beliefs, values, attitudes and behaviors for the nutrition and dietetics practitioner level of practice.		
KRDN 2.1 Demonstrate effective and professional oral and written communication and documentation.	NUTR 3332 – Experimental Foods	Research Project
	NUTR 4477/5477 – Medical Nutrition Therapy II	Case Study Presentation
KRDN 2.2 Describe the governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics.	NUTR 4100 – Leadership and Career Management in Dietetics	Ethics Case Study
	NUTR 4100 – Leadership and Career Management in Dietetics	SOP/SOPP Assignment
KRDN 2.3 Assess the impact of a public policy position on nutrition and dietetics profession.	NUTR 4100 – Leadership and Career Management in Dietetics	Public Policy Assignment
KRDN 2.4 Discuss the impact of health care policy and different health care delivery systems on food and nutrition services.	NUTR 4460 – Community and World Nutrition	Health Care Quiz
	NUTR 3323/5323 – Food and Nutrition Services Management	Nutrition Services Trend Research Assignment

Core Knowledge Statement	List course and course number in which the knowledge is assessed	List specific, required assessment method(s) (exam, rubric, project, etc.) used to measure student achievement of core knowledge
KRDN 2.5 Identify and describe the work of interprofessional teams and the roles of others with whom the registered dietitian nutritionist collaborates.	NUTR 4476/5476 – Medical Nutrition Therapy I	Health Professions Assignment
KRDN 2.6 Demonstrate cultural humility, awareness of personal biases and an understanding of cultural differences as they contribute to diversity, equity and inclusion.	NUTR 4460 – Community and World Nutrition	Situational Analysis Paper
	NUTR 4335/5335 – Nutrition Education and Counseling	Implicit Bias Assignment
KRDN 2.7 Describe contributing factors to health inequity in nutrition and dietetics including structural bias, social inequities, health disparities and discrimination.	NUTR 4460 – Community and World Nutrition	Health Inequity Assignment
KRDN 2.8 Participate in a nutrition and dietetics professional organization and explain the significant role of the organization.	NUTR 4100 – Leadership and Career Management in Dietetics	Professional Involvement Report
KRDN 2.9 Defend a position on issues impacting the nutrition and dietetics profession.	NUTR 4100 – Leadership and Career Management in Dietetics	Public Policy Assignment
Domain 3. Clinical and Client Services: Development and delivery of information, products and services to individuals, groups and populations.		
KRDN 3.1 Use the Nutrition Care Process and clinical workflow elements to assess nutritional parameters, diagnose nutrition related problems, determine appropriate nutrition interventions and develop plans to monitor the effectiveness of these interventions.	NUTR 4476/5476 – Medical Nutrition Therapy I	Case Study Report
	NUTR 4477/5477 – Medical Nutrition Therapy II	Case Study Presentation
KRDN 3.2 Develop an educational session or program/educational strategy for a target population.	NUTR 3342/5342 – Nutrition in the Life Cycle	Nutrition Education Lesson
	NUTR 4335/5335 – Nutrition Education and Counseling	Curriculum Project
KRDN 3.3 Demonstrate counseling and education methods to facilitate behavior change and enhance wellness for diverse individuals and groups.	NUTR 4335/5335 – Nutrition Education and Counseling	Practice Counseling and Counseling Evaluation
KRDN 3.4 Practice routine health screening assessments, including measuring blood pressure and conducting waived point-of-care laboratory testing (such as blood glucose or cholesterol).	NUTR 4476/5476 – Medical Nutrition Therapy I	Health Screening Assignment
KRDN 3.5 Describe concepts of nutritional genomics and how they relate to medical nutrition therapy, health and disease.	NUTR 4476/5476 – Medical Nutrition Therapy I	Nutrigenomics Assignment

Core Knowledge Statement	List course and course number in which the knowledge is assessed	List specific, required assessment method(s) (exam, rubric, project, etc.) used to measure student achievement of core knowledge
KRDN 3.6 Develop nutritionally sound meals, menus and meal plans that promote health and disease management and meet client's/patient's needs.	NUTR 4477/5477 – Medical Nutrition Therapy II	Case Study Menu Assignment
Domain 4. Practice Management and Use of Resources: Strategic application of principles of management and systems in the provision of services to individuals and organizations.		
KRDN 4.1 Apply management theories to the development of programs or services.	NUTR 3134 – Food Systems Management Laboratory	Quantity Meal Project
	NUTR 3323/5323 – Food and Nutrition Services Management	Business Plan
KRDN 4.2 Evaluate a budget/financial management plan and interpret financial data.	NUTR 3323/5323 – Food and Nutrition Services Management	Financial Data Assignment
KRDN 4.3 Demonstrate an understanding of the regulation system related to billing and coding, what services are reimbursable by third party payers, and how reimbursement may be obtained.	NUTR 4477/5477 – Medical Nutrition Therapy II	Billing and Coding Assignment
KRDN 4.4 Apply the principles of human resource management to different situations.	NUTR 3323/5323 – Food and Nutrition Services Management	Human Resources Assignment
KRDN 4.5 Apply safety and sanitation principles related to food, personnel and consumers.	NUTR 3325 – Food Systems Management	Food Safety Certification Exam
	NUTR 3134 – Food Systems Management Laboratory	Quantity Meal Project
KRDN 4.6 Explain the processes involved in delivering quality food and nutrition services.	NUTR 3323/5323 – Food and Nutrition Services Management	Business Plan
	NUTR 3325 – Food Systems Management	Research Article Assignment
KRDN 4.7 Evaluate data to be used in decision-making for continuous quality improvement.	NUTR 3323/5323 – Food and Nutrition Services Management	Quality Improvement Project
Domain 5. Leadership and Career Management: Skills, strengths, knowledge and experience relevant to leadership potential and professional growth for the nutrition and dietetics practitioner.		
KRDN 5.1 Perform self-assessment that includes awareness in terms of learning and leadership styles and cultural orientation and develop goals for self-improvement.	NUTR 4335/5335 – Nutrition Education and Counseling	Cultural Orientation
KRDN 5.2 Identify and articulate one's skills, strengths, knowledge and experiences relevant to the position desired and career goals.	NUTR 4100 – Leadership and Career Management in Dietetics	Personal Statement

Core Knowledge Statement	List course and course number in which the knowledge is assessed	List specific, required assessment method(s) (exam, rubric, project, etc.) used to measure student achievement of core knowledge
KRDN 5.3 Practice how to self-advocate for opportunities in a variety of settings (such as asking for needed support, presenting an elevator pitch).	NUTR 3323/5323 – Food and Nutrition Services Management NUTR 4370/5370 – Human Nutrition and Metabolism	Business Plan Presentation Elevator Pitch Assignment
KRDN 5.4 Practice resolving differences or dealing with conflict.	NUTR 3323/5323 – Food and Nutrition Services Management	Conflict Resolution Assignment
KRDN 5.5 Promote team involvement and recognize the skills of each member.	NUTR 3134 – Food Systems Management Laboratory	Team Evaluation
KRDN 5.6 Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others.	NUTR 4100 – Leadership and Career Management in Dietetics	Mentoring Self-Reflection

Distance Education Information

UIW uses the Learning Management System Canvas. Information is provided below on where to find information on topics and resources related to distance learning and education.

1. Student Disability Services: <https://my.uiw.edu/sds/>
2. Tutoring Services: <https://my.uiw.edu/tutoringservices/online-learning.html>
3. Protection of Privacy of Student Information (FERPA): <https://my.uiw.edu/registrar/ferpa.html>
4. Virtual Computer Lab: <https://help.uiw.edu/support/solutions/folders/17000085326>
5. Technology Needs: <https://www.uiw.edu/one-stop/technology-needs.html>

Dietetic Student Responsibilities and Ethics

Students enrolled in the UIW DPD program must follow appropriate student conduct as outlined in the [UIW Student Handbook](#). Additionally, dietetic students should conduct themselves in a professional manner while on or off campus in the course of attending classes or completing coursework. The Academy of Nutrition and Dietetics [Code of Ethics](#) is the reference document for professional conduct of dietetics students and practitioners.

POLICIES & PROCEDURES

UIW Policy & Procedure Information

The DPD defers to the policies of UIW for issues related to the following topics:

Equitable Treatment for Students

The DPD follows the guidelines and policies from the UIW Student and Faculty Handbooks related to non-discrimination. The program does not engage in discrimination against an individual because of race, ethnicity, national origin, gender/gender identity, sexual orientation, religion, disability, socioeconomic status, size, and age, to comply with all federal and state non-discrimination, equal opportunity, and affirmation action laws and regulations.

The Office of Title IX is committed to establishing a safe and supportive work, educational, and living environment for all members of the University of the Incarnate Word community, free from discrimination on the basis of sex, by providing education, resources, support services, and adjudication related to Title IX policies, laws, and regulations. More information can be found at <https://my.uiw.edu/titleix/index.html>.

The University of the Incarnate Word is committed to providing a supportive, challenging, diverse, and integrated environment for all students. In accordance with Section 504 of the Rehabilitation Act of 1973, Subpart E, and Title III of the Americans with Disabilities Act, the University ensures accessibility to its programs, services, and activities for students with documented disabilities. For more information about Student Disability Services, go to <https://my.uiw.edu/sds/index.html>.

Withdrawal and Refund of Tuition & Fees

Information about withdrawal and refund of tuition and fees can be found at <https://my.uiw.edu/registrar/withdrawing-from-the-university.html>.

Program Schedule, Vacations, Holidays and Leaves of Absence

The DPD follows the [UIW Academic Calendar](#). The calendar contain all academic, registration, and graduation dates and deadlines associated with the fall, spring and summer terms, for all U.S. locations. The UIW DPD program schedule follows the university calendar with classes offered in fall and spring semesters. Holidays are determined by the university. The DPD Director is available to DPD students and individuals interested in applying to the program year-round.

The Leave of Absence policies are located in the Academic Policies and Procedures section of the [UIW Undergraduate and Graduate Catalogs](#). Should an active DPD student decide to take a leave of absence, the student should contact their academic advisor and the DPD Director to notify them of the decision. In the event the DPD Director were to take a temporary leave of absence, an appropriately qualified member of the Nutrition faculty would be appointed to cover the duties of the DPD Director.

Privacy of Student Information

UIW complies with the Family Education Rights and Privacy Act of 1974 (FERPA), the federal law that covers educational records held by the university. The policy on privacy of student information and access to personal files can be found at <https://my.uiw.edu/registrar/ferpa.html>.

Student Access to Their Information

Students at UIW have the right to review their personal educational records and information to determine accuracy and progress at any time during their education. Information including procedures for accessing student records can be found at <https://my.uiw.edu/registrar/ferpa.html>.

Students have the right to inspect and review their personal DPD files. All requests must be in writing to the DPD Director and must identify the record(s) they wish to inspect. The DPD Director will make arrangements for access and notify the student of the time and place where the records may be inspected.

Verification of Student Identity

At UIW, information on strategies to verify the identity of a student for distance instruction and/or online testing can be found at the following websites:

- Student ID Cards: The Cardinal Card can be used as valid verification at the testing center, or other student services departments on campus. More information can be found at <https://my.uiw.edu/campuslife/campus-id.html>.
- Lockdown Browser may be used as a secure testing tool. More information can be found at <https://help.uiw.edu/support/solutions/articles/17000177550-Lockdown-Browser-Student-Tips>.

Access to Student Support Services

- **Academic Support Services**
Rooted in the Incarnate Word traditions of service, educational excellence and the development of the whole person, the division of Student Success collaboratively guides students in their progress to graduation. The Division of Student Success is committed to welcoming all students to our community and assisting them in obtaining the necessary resources to persist to graduation. Academic Support Services website: <https://my.uiw.edu/studentsuccess/index.html>.
- **Health Services**
The Health Services Clinic provides in-person and virtual appointments for UIW students. Health Services website: <https://my.uiw.edu/health/index.html>.
- **Counseling**
UIW Behavioral Health Services is currently offering counseling services to enrolled students via Teams to those who are residing in Texas. Behavioral Health Services website: <https://my.uiw.edu/counseling/index.html>.

- **Tutoring**

Tutoring Services supports UIW undergraduate students by providing tutoring in course content and effective learning strategies. Students are encouraged to meet with a tutor to strengthen their understanding of concepts, prepare for exams, and learn effective study strategies for your discipline. Tutoring Services website: <https://my.uiw.edu/tutoringservices/index.html>.

- **Testing**

University Testing Services is committed to delivering supportive, accurate academic testing to students in a secure and non-distracting environment. University Testing Services website: <https://my.uiw.edu/testingservices/index.html>.

- **Financial Aid Resources**

The University of the Incarnate Word provides financial assistance information through the [University Financial Aid Office](#).

DPD Policy & Procedure Information

The following are policies and procedures that are specific to the DPD program and DPD students:

Student Performance Monitoring

It is the policy of the UIW DPD program that student assignments and grading are determined by the instructors in each course. Students have access to their grades on their course Canvas sites. Student Performance Monitoring for the DPD program will be based on the **DPD Core Knowledge Assessment Measures** outlined in the DPD Student Handbook. Tracking and monitoring of DPD student performance will begin after a student is formally accepted into the DPD program.

Once a student is formally accepted into the DPD program, the DPD Director will track outcomes for each individual student, as well as final course grades, by requesting learning assessment data from DPD faculty. Student performance monitoring occurs at the individual student level to ensure each student successfully meets all ACEND-required KRDNs at some point throughout the curriculum.

If a student does not meet a Core Knowledge Assessment Measure, they will work with the DPD Director and course instructor(s) to complete a remediation assignment as decided by the course instructor to ensure competency.

Disciplinary/Termination Procedures

The following are situations where an admitted DPD student would be placed on program probation or dismissed from the DPD.

DPD Course Grades

1. A student who receives a grade of D+, D, D-, or F in a DPD course while his/her DPD GPA remains above 3.0 will be placed on probation in the DPD and will be allowed to continue in the program and repeat the class the next time it is offered. Students will only be allowed to repeat the class once.
2. If the course grade earned in the repeated DPD course is below a C, the student will be dismissed from the DPD. Undergraduate students will be referred to the University Advising Center for assistance in selecting a major other than nutrition or changing to the Food and Nutrition track. Students will be allowed only one repeat of an individual course and no more than two repeated courses in the DPD.
3. A student will only be allowed to withdraw from no more than two DPD courses in the DPD. For a third withdrawal from a DPD course, the student will be dismissed from the DPD. Undergraduate students will be referred to the University Advising Center for assistance in selecting a major other than nutrition or changing to the Food and Nutrition track. Exceptions are only if the student withdrew from the class for verified nonacademic reason such as a major illness or death in the family.

4. An undergraduate student who receives an unacceptable grade (see numbers 1 and 2 above) during his/her last semester and chooses not to repeat the course at its next offering will be allowed to graduate if they meet UIW's graduation requirements for the Nutrition degree but will not receive a Verification Statement.

DPD GPA

1. A student whose GPA in DPD courses falls below 3.0 will be placed on probation in the DPD and allowed one semester to raise the GPA to the minimum 3.0 needed to continue. If this occurs at the end of the fall semester, the student will be given the spring semester to achieve this. If it occurs at the end of the spring semester, the student will be given the fall semester to achieve this.
2. A student who fails to achieve the required 3.0 GPA by the end of the probationary period will be dismissed from the DPD. Undergraduate students will be referred to the University Advising Center for assistance in selecting a major other than nutrition or changing to the Food and Nutrition track.
3. An undergraduate student whose cumulative DPD GPA falls below 3.0 during his/her final semester will be allowed to graduate if they meet UIW's graduation requirements for the Nutrition degree but will not receive a verification statement.

Note: If the student enters the DPD already having completed DPD courses, either at UIW or another institution, the grade earned will be included in the DPD GPA.

A student placed on probation will be notified in writing by the program director. A remediation plan will be developed and the DPD Director will work with the student on a timeline for success. If the student does not complete the remediation plan during the agreed upon timeframe, the student will be dismissed from the DPD program. Students with minimal chances of success in the program will be counseled into career paths that are appropriate for their ability.

Process for Filing Complaints

Any complaints related to ACEND accreditation of the UIW DPD and/or specific concerns regarding the DPD curriculum should follow the UIW Complaints process as outlined in the [UIW Undergraduate or Graduate Catalog](#). Students who have a grievance with the DPD are encouraged to meet with the DPD Director in an attempt to resolve the issue. There will be no retaliation toward any student who has filed a complaint. Students submit complaints directly to ACEND only after failed resolution within UIW.

Filing a Complaint with ACEND: ACEND has established a [process](#) for reviewing complaints against accredited programs in order to fulfill its public responsibility for assuring the quality and integrity of the educational programs that it accredits. Any individual, for example, student, faculty, dietetics practitioner, and/or member of the public may submit a complaint against any accredited or approved program to ACEND. However, ACEND will not intervene on behalf of individuals or act as a court of appeal for individuals in matters of admissions, appointment, promotion, or dismissal of faculty or students. It will act only upon assigned allegation that the program may not be in compliance with the accreditation standards or policies.

Student Remediation & Retention

Students are considered to be in “good standing” within the program when they are in compliance with the program’s academic requirements and are not currently on probation nor have been dismissed from the program or university. To remain in “good standing” within the DPD, students must meet the following criteria:

1. Maintain a cumulative GPA of 3.0 or higher in the DPD courses.
2. Earn a grade of “C” (2.0) or higher in all DPD courses.
3. Earn a 70% or greater on each assignment used as a means to assess progress toward a KRDN objective.

If a student fails to meet a Core Knowledge Assessment Measure in a DPD course, they will work with the DPD Director and course instructor(s) to create an individualized remediation plan to meet the measure before graduation. All Core Knowledge Assessment Measures must be met before a Verification Statement can be issued.

Credits for Prior Learning Policy

Transfer and Academic Credit

The DPD will assess prior learning and grant credit for prior learning in accordance with UIW policies. UIW transfer credits policy is available at <https://www.uiw.edu/admissions/transfer-admissions/>.

Evaluation of courses not recognized by UIW as directly transferring for a DPD-required course will be completed by the DPD Director with input from course instructors. Students requesting such course evaluation are responsible for providing appropriate documentation including official transcripts, course syllabi, course descriptions, or other documents demonstrating attainment of knowledge linked to KRDNs for the course. Evaluation of coursework will be made on a case-by-case basis.

International Students

International students must first refer to the Commission on Dietetics Registration (CDR) for information about eligibility to become a Registered Dietitian in the United States (<https://www.cdrnet.org/RDNEligibility>). International students with a degree from another country should use one of the identified independent nonprofit agencies that can validate the student’s academic degree as equivalent to the bachelor’s or master’s degree granted by a college or university accredited by a U.S. Department of Education recognized accrediting agency. The list of agencies can be found on the Academy of Nutrition and Dietetics [Foreign Degree Evaluation Agencies](#) webpage. The DPD Director will evaluate the student’s previous academic preparation and identify the courses needed to meet the didactic program requirements.

Credit for Prior Learning and Experience

Assessment of prior learning is available only to post-graduate students (i.e. individuals having already earned a bachelor’s degree). Our goal in assessing prior learning is to evaluate significant work experience, and the learning acquired in a variety of settings such as the military, and match it to the knowledge and skills required of DPD students.

A student may receive credit toward a DPD Verification Statement for attainment of knowledge linked to a specific DPD course that is related to their experience. The DPD Director will determine appropriate documentation necessary to assign credit. Appropriate documentation may include a written rationale, professional resumes, curriculum vitae, and/or letters of recommendation from appropriate person(s) such as a supervisor. In certain cases, successful completion of a comprehensive exam can be taken for certain DPD course credit.

If a waiver is granted for any of the DPD courses, the student must still meet the necessary credit hours required for the DPD Verification Statement. The student is responsible for completing any required KRDN activity as deemed necessary by the DPD Director.

Process for Assessment of Student Learning and Regular Reports of Performance & Progress

It is the policy of the DPD program to accept the formal assessments of instructor(s) for the required DPD coursework for each DPD student. DPD courses will include the ACEND Core Knowledge Assessments and associated learning activities for the course in the syllabi. Evaluation methods will be determined by the instructor(s) and may include exams, case studies, presentations, projects, reflection assignments, etc.

Students will receive a letter grade and score for assignments associated with DPD outcomes, and this will be monitored by the DPD Director throughout the year (end of the semester and other times as necessary based on student and instructor feedback to the DPD Director). Students can view their grades on Canvas and can meet with the DPD Director at any time to discuss their performance and progress in the DPD program.

Program Completion Requirements

To complete the DPD and earn a verification statement, a student must meet the following requirements:

- must be a current student at UIW the semester of DPD completion
- must complete a minimum of 12 credits of DPD coursework at UIW
- minimum cumulative 3.0 GPA in DPD courses
- earn a “C” or higher in each DPD course
- earn a passing score (70% or better) for each KRDN
- must complete the DPD exit survey
- must complete the mock RDN exam
- undergraduate DPD students meet the [degree requirements](#) for a baccalaureate degree in Nutrition
- must submit an official UIW transcript after program completion; undergraduates submit official UIW transcript with degree conferral

Students are encouraged to finish the DPD within 3 years (150% of program length).

Verification Statement

Requirements to earn a verification statement are to complete all program completion requirements including the required coursework for the DPD degree program and to have successfully demonstrated competence on all the required Knowledge Requirements for Dietetics and Nutrition (KRDN) per the 2022 ACEND Standards.

A Verification Statement certifies that a student has successfully completed both a baccalaureate degree and all DPD course requirements, and thus is eligible for entry into a supervised practice program. In order to obtain a signed Verification Statement, the student must have documentation that they have completed all academic requirements for the DPD (official transcript).

Verification Statements are prepared by the DPD Director and will be issued to all students who successfully complete DPD requirements. Forms will be processed as soon as the Registrar has posted the B.S. degree and/or required coursework and grade(s) to the student's record and the DPD Director has received an official electronic transcript (sent by the student). This normally occurs within one month following graduation or program completion. Verification Statements are typically e-mailed electronically to the student.

Disclaimer: Receiving a verification statement does not guarantee admittance into a supervised practice program or graduate program. It is strongly recommended that students have higher grades than the minimum required to earn a DPD verification statement, work experience, community service, and leadership experience. Please note that by Texas law, individuals with a criminal history of a felony are ineligible to attain licensure (<https://www.tdlr.texas.gov/crimconvict.htm#dtn>).

Advising

The DPD Director will schedule regular advising appointments with each DPD student each semester to advise for next semester courses and to check on overall progress in current classes. The program director is a UIW FLIGHT Mentor, and can help assist UIW students throughout their academic journey. Any issues with professional behavior, ethical behaviors, and/or academic integrity are taken very seriously. The UIW Student Code of Conduct policy will be followed, as well as the Academy of Nutrition and Dietetics Code of Ethics.

Program Costs

Cost of the program will vary, and all fees, charges, and costs quoted are subject to change without notice. The [cost of attendance](#) at UIW includes tuition and fees, books and supplies, and housing and food for students who choose to live on campus. Transportation costs will vary depending on if the student lives on campus or commutes. Textbook are provided to students through [UIW ACCESS](#). The UIW Access Textbook program is included as part of the University student fee. In NUTR 3325 Food Systems Management, students must pay to take the ServSafe Manager Certification Exam (\$99).

PREPARING FOR A SUPERVISED PRACTICE PROGRAM

With the Commission on Dietetic Registration's master's degree requirement, there are now multiple pathways to become an RDN after completing a DPD program.

Pathway 1: Graduate School + Dietetic Internship

- Complete a graduate degree (typically ~ 2 years) and then complete a dietetic internship (~1 year).
- Complete a combined program (~2 years) where graduate work and dietetic internship are both completed in the same program.

Pathway 2: Graduate Program in Nutrition and Dietetics

- Complete a Graduate Program in Nutrition and Dietetics (time varies) where a student will complete graduate-level coursework and at least 1000 hours of supervised practice.

Completion of the DPD and earning the DPD verification statement does not guarantee placement in a supervised practice program and/or combined graduate program (graduate degree + dietetic internship).

To position yourself to compete successfully for a supervised practice and/or graduate program after graduating with your DPD, you need to demonstrate strong academic performance, supportive letters of recommendation, and nutrition-related work or volunteer experience.

All DPD students are expected to join the Student Dietetic Association (SDA), which is free to join. To join or request membership, click on the membership button located on the upper right-hand corner of the organization's Engage Portal. The Engage Portal is the organization's profile page within [UIW Engage](#). You can use the link provided or go through GoUIW to UIW Engage and select the organizations' tab.

Dietetic students are also encouraged to become student members of the Academy of Nutrition and Dietetics (AND) and the Texas Student Dietetic Association (TSDA). All current Academy student members receive many benefits and opportunities such as mentoring resources, student community, volunteer opportunities, becoming a Student Liaison, and much more. Membership in the Academy also provides eligibility for Academy Foundation scholarships and Texas Academy Foundation Scholarships that can be used to support your dietetic education or your supervised practice program. Join the Academy at <https://www.eatrightpro.org/membership/membership-types-and-criteria/student-member>. Student membership is \$58/year (membership year runs June 1 – May 31).

Membership and active participation in professional dietetic associations are an excellent way to demonstrate your commitment to the profession and your leadership potential, characteristics looked for on supervised practice applications. In addition, supervisors from such experiences may be willing to write letters of recommendation when it's time to apply to supervised practice programs, graduate programs, and/or for scholarships.

Work or volunteer experience in nutrition is strongly encouraged for students applying to supervised practice programs. Evidence of well-rounded work and volunteer experience is strongly encouraged, as well as involvement in university and extracurricular activities. Examples of high quality experiences

include, but are not limited to: membership and leadership in student nutrition organizations, undergraduate or graduate research, community nutrition organizations, working as a dietary aide in a clinical setting, volunteering at a food bank or pantry, and food service.

For information concerning available part- or full-time positions, as well as volunteer opportunities, look at the company's website for online job postings or volunteer opportunities, as the majority of employers require applications to be completed electronically. If you call a facility without a contact person, ask for the Dietary Department or Human Resources. The following is an example of how to introduce yourself and ask about positions when you call or email:

"My name is (insert name here) and I am currently a dietetic student at the University of the Incarnate Word. I am emailing/calling to inquire if there are any work or volunteer positions available for students in the dietary department at this time. Could you help me with this or direct me to someone that would know about available positions? Thank you for your help."

"My name is (insert name here) and I am currently a dietetic student at the University of the Incarnate Word hoping to gain more practical experience within a clinical nutrition and foodservice setting. I am emailing/calling to let you know that I submitted my application for the dietary/nutrition aide position posted online. I look forward to hearing back from you about the position."

Determining Where to Apply

One of the most challenging tasks is deciding where to apply. You can start by examining the list of accredited programs in the ACEND Program Directory at <https://www.eatrightpro.org/acend/accredited-programs/program-directory>. The decision about which school or program to attend is personal, and should be made based on a variety of factors that are important to you, such as:

- Do you need to start a program on a specific date?
- Do you have constraints on where you can live?
- Do you have financial constraints?
- Do you want to complete a graduate degree at the same time as your supervised practice?
- What are your career goals, and do they match the goals of the program?

Once you have a shorter list of programs to consider, you should take a closer look at each program to determine if you are a good fit. *The Applicant's Guide to Supervised Practice* document will be posted to the Nutrition Program Canvas page. This guide provides detailed information on most programs including time planned for clinical, community, and foodservice management rotations as well as minimum GPA considered and more. Additional program information can be found on program websites, which can be accessed through the ACEND accredited programs list.

You can also visit programs before you apply. Many programs now offer virtual open house events. You can meet the Program Director and interns who are currently in the program. Many of the open houses are held in the fall/winter. Information about open houses will be posted to the Nutrition Program Canvas page. When attending open houses, be sure to dress professionally and be prepared for your visit. This means knowing the information that is in the promotional materials and on the program website so that you don't ask questions you should already know the answers to.

If you are interested in programs in Texas, the Nutrition and Dietetic Career Workshop and Fair organized by Texas A&M University Department of Nutrition, is typically held in the October. Students can connect with ~25 dietetic internship and graduate program directors and receive resources and guidance on post-graduate education and career options.

A list of internships attended by our graduates over the recent years is included in the Appendix.

The Application Process

You can find detailed information about the application process for students at this link:

<https://www.eatrightpro.org/acend/students-and-advancing-education/application-process-for-students>

DICAS

The Dietetics Inclusive Centralized Application Services (DICAS) is a web-based application service that simplifies the dietetics application process by allowing applicants to apply to multiple programs with one application. DICAS may be accessed at <https://dicas.cas.myliaison.com/applicant-ux/#/login>.

You should also make sure to inquire about the need for a separate graduate school application if you are applying to a Combined Program or a Graduate Program in Nutrition and Dietetics, since many of these programs have two separate applications.

It is imperative that you complete your application and submit before the due date. To assist you in putting together the highest quality application possible, the DPD Director is available to review your application if adequate time is allowed to do so. There will also be regular DPD meetings to review application materials and ask questions in the fall. NUTR 4100 Leadership and Career Management in Dietetics course will include a review of DICAS and the personal statement.

You must use the **DPD Course List Form** found in the Appendix to complete your DICAS application. A copy of this form can be found in the Appendix. You will use the completed form to classify your DPD courses as either **DPD Professional** or **DPD Science** in the DICAS application. You must then also upload the completed form to the **Documents** section.

Transcripts for Applications

You will need to provide official copies of your transcripts with your DICAS application. You will need transcripts from every college you have attended. Foreign transcripts are not required; however DICAS will accept these documents if they are translated in English. Foreign Evaluations are only accepted in paper format; electronic copies are not permitted. For program applications with due dates after the fall semester, be sure that your UIW transcript shows your fall grades. DICAS requires only one official transcript from each school you attended. Follow the instructions on the DICAS website for sending your transcripts to DICAS.

Proof of Completing DPD Requirements

In your DICAS application, you must indicate that you have a Declaration of Intent or Verification Statement in the **Extended Profile**. You can request either your Declaration of Intent (if your DPD program is currently in-progress) or your Verification Statement (if your DPD program is complete) from your DPD Director. Do not submit this request until your most recent semester grades are available on your transcript.

Letters of Reference

Recommendations (sometimes called Letters of Evaluation, Letters of Reference, or Letters of Recommendation) are submitted by the recommenders themselves. You are responsible for requesting letters of recommendation from people who can write a **strong letter of support** for your acceptance into supervised practice. Most programs require that you provide three letters of reference with your application. **Programs differ in their requirements for who should write your letters.** Check program application requirements for details, but in general you are likely to need two letters from faculty and one from an employer/work supervisor. At least one of your letter writers should be a Registered Dietitian Nutritionist.

You should select letter writers who know you well and can write the strongest letter of support possible for you. You should make your requests and receive confirmation from your letter writers by mid-October.

Writing a Personal Statement

One of the most important parts of your application is your personal statement or essay. This is your opportunity to sell yourself to the program. The more you set yourself apart from other applicants the stronger a candidate you will be.

Some programs have specific requirements for your statement so be sure to read program directions carefully. In DICAS, you are allowed to save different versions of your statement online. This allows you to tailor your essay to individual programs, if desired or required. There is however a 1000-word limit. If there are no specific questions to answer outlined by your program, at a minimum, you should address:

- Why you want to enter the dietetics profession.
- Why do you want to go to a particular program (change this for each letter/program).
- What you have to offer in the way of experiences and qualifications that have helped to prepare you for your career.
- Any community service activities you have participated in that have prepared you for an internship and/or graduate school.
- Your short-term and long-term goals - make sure to consider graduate programs in addition to goals you have related to becoming an RDN, if appropriate.
- Explanations for a low GPA or lack of work experience, if appropriate.
- Your strengths and how they make you an asset to the program.
- If you have an idea about an area of dietetics practice that interests you, talk about that.
- Commitment to the profession of dietetics is valued so if you are a member of SDA, TSDA, and/or the Academy, what have you done or learned?

Required Materials to Apply to Supervised Practice Programs

Provided by the DPD Student

- Transcripts from each school attended: 1 sent to DICAS
- GRE scores, if applicable for the program(s)
- Personal statement
- Letters of reference
- DICAS application (\$50 for the first application and \$25 for each additional application)
- Declaration of Intent or Verification Statement form by November 15.
- Fees for each program you apply to (make sure to check if there is a fee for the Dietetic Internship and a separate fee for applying to a graduate school associated with a program)

Provided by the UIW DPD Program

- Assistance and counseling regarding the application process
- *Applicants Guide to Supervised Practice Experience*. Available in Nutrition Program Canvas page.
- Declaration of Intent to Complete or Verification Statement
- DPD Course List Form
- Official DPD Verification Statement for program successfully completed.
- Program announcements of open houses posted in Nutrition Program Canvas page.
- Application Packet review – receive professional review (upon request) of your application before submitting it (Note ample time is required for this so you need to plan if requesting this. There will also be regular DPD meetings to get feedback as you work on applications in the fall semester).

APPENDIX

Recent DPD Placements List

- 2025
 - Baptist Health System (DI)
 - Morrison Healthcare (DI)
 - University of Texas Rio Grande Valley (Graduate Program)
- 2024
 - Baptist Health System (DI)
- 2023
 - Baylor University Medical Center (MCN/DI)
 - Diversify Dietetics (DI)
 - NutraCo (DI)
 - University of the Incarnate Word (DI)
 - University of Texas Rio Grande Valley (Graduate Program)
- 2022
 - University of the Incarnate Word (DI)
- 2021
 - Baptist Health System (DI)
 - University of the Incarnate Word (DI)
 - University of Texas Rio Grande Valley (Graduate Program)



Didactic Program in Dietetics (DPD) Course List
Required Document for those in a DPD Program
To Be Completed by the DPD Program Director and Uploaded by Applicant in DICAS

DPD Program Institution Name:	University of the Incarnate Word
DPD Director name and email:	Dr. Heather Frazier; hfrfrazie@uiwtx.edu
Catalog Year and Website for Course Catalog:	2025-2026 https://my.uiw.edu/registrar/catalogs.html
Date Completed by DPD Director:	May 15, 2025

DPD Professional Courses	DPD Science Courses
ACCT 2301 Accounting for Non-Business Majors	BIOL 1402 General Biology I & Lab
CHED 3305 Research Methods for Community Health or NUTR 6216 Nutrition & Dietetics Research	BIOL 2321 Anatomy & Physiology I
ENGL 1312 Composition II	BIOL 2121 Anatomy & Physiology I Lab
PSYC 1301 Introduction to Psychology or SOCI 1311 Introduction to Sociology	BIOL 2322 Anatomy & Physiology II
NURS 2299 Medical Terminology	BIOL 2122 Anatomy & Physiology II Lab
NUTR 2341 Introduction to Nutrition	BIOL 2474 Intro to Microbiology & Lab
NUTR 2231 Principles of Food Preparation	CHEM 1310 Introductory Chemistry
NUTR 2131 Food Preparation Lab	CHEM 1320 Biological Chemistry for Health Professions
NUTR 3325 Food Systems Management	MATH 1304 College Algebra
NUTR 3134 Food Systems Management Lab	MATH 2303 Intro to Probability & Statistics or MATH 6363 Research Statistics
NUTR 3323 or NUTR 5323 Food & Nutrition Services Management	NUTR 3370 Nutritional Biochemistry
NUTR 3332 Experimental Foods	
NUTR 3342 or NUTR 5342 Nutrition in the Life Cycle	
NUTR 4100 Leadership & Career Management in Dietetics	
NUTR 4335 or NUTR 5335 Nutrition Education & Counseling	
NUTR 4460 Community & World Nutrition	
NUTR 4370 or NUTR 5370 Human Nutrition & Metabolism	
NUTR 4476 or NUTR 5476 Medical Nutrition Therapy I	
NUTR 4477 or NUTR 5477 Medical Nutrition Therapy II	



University of the Incarnate Word
Didactic Program in Dietetics (DPD) Student Handbook

Declaration of Agreement Page

(Student Instructions: Please **initial** each item and sign below.)

_____ I certify that I have read the *University of the Incarnate Word DPD Student Handbook*. I will abide by the policies in the handbook through all phases of the program.

_____ I recognize the importance of the following information as it applies to my continuation in the DPD and in the nutrition and dietetics profession:

_____ Information related to progression, retention, and remediation in the DPD.

_____ Information related to requirements to receive a DPD verification statement.

_____ Information related to requirements to become a registered dietitian nutritionist.

_____ I understand that the information in the handbook may be updated and I am responsible for reviewing and abiding by the updates.

This form will be maintained in my student file in the program office.

STUDENT NAME (print)

DATE

STUDENT SIGNATURE