I.   **Logistics:**

University of the Incarnate Word

FADS 4310 – Knitwear – Fall 2016

Mondays and Wednesdays 10:30-1:15 - JB 205

Instructor: Theresa Alexander
Phone: 210 829 3168
Office: JB 215
Office Hours: T/R 8:00-10:00 am or by appointment
Email: talexand@uiwtx.edu

Class Website: www.lalonalexander.com

II.   **Overview of the Course**

    A. **Course Description:**

Study and application of beginning to intermediate techniques of patternmaking and construction methods for stretch fabric garments and/or sweaters. May be repeated for credit up to 3 times. Fee (as needed). Prerequisite: Instructor's Signature.

Context:

This course is an intermediate level fashion design course for fashion design and product development students. The course may be repeated for credit.

Course overview:

Knitwear of both the sweater and non-sweater varieties is becoming one of the largest sectors of the garment industry. Knowledge of knit patternmaking and construction techniques gives students an advantage when entering the job market and opens additional job opportunities.

B. Course Objectives/Outcomes:	Assessment Methods:
To learn how to use knit fabric	Via course projects and in-class work
To learn different construction and finishing techniques for knits	Via a series of Knitwear samples
To learn knit garment fitting	Via course projects and in-class work
To learn knit patternmaking and draping	Via course projects and in-class work
To learn to create a knit collection	Via the final project
To learn how to use knit fabric	Via course projects and in-class work

III.   **Course Texts/Supplies/Materials**

A. **Required Textbooks:**
    Cole, J. (2016). *Patternmaking for stretch knit fabrics.* New York: Fairchild
        Books.
    AND
    Czachor, S. (2016). *Sewing with knits and stretch fabrics.* New York: Fairchild
        Books.

Have this one on hand (you should already have it):
    Armstrong, H. J. (2010). *Patternmaking for fashion design.* Upper Saddle
        River, N.J: Pearson Education/Prentice Hall.

B. **Supplies:**

Sewing Supplies:
1. Thin Straight Pins
2. Pincushion (whichever style suits you best)
3. Tiny pointed Scissors (embroidery style)
4. Hand Sewing Needles
5. Fabric Marking Pencil
6. Sharpies - multiple colors are helpful
7. Tailor's Chalk
8. Fabric Scissors
9. Tape Measure
10. Knit Fabric for muslins (LOTS) in different weights and stretch factors

Pattern Supplies:
11. Spiked Needle Tracing Wheel
12. L Square 12" x 14"
13. Vary Curve or Hip Curve
14. Pattern Notcher
15. Awl (or icepick)
16. Yard Stick (metal)
17. 18" Clear, Flat Grid Ruler
18. French Curve(s)
19. Compass
20. Push Pins
21. Flexi-curve
22. Scotch Tape
23. Paper Scissors
24. Pencils
25. Colored Pencils
26. Eraser(s)
27. Extra-long arm Stapler and staples

Design Supplies:

28.   Illustration supplies
29.   Other good stuff

IV.   Class Meeting Schedule
++ All classes you are to bring textbooks, patternmaking supplies, fabric, draping supplies, notebook, writing utensil, and syllabus.
<u>**Tenative Schedule:**</u>

Month	Day	Topic	Assignments Due
August	22	Syllabus, Knit Fabrics – discuss & start slopers	
	24	Work on basic knit top and hip slopers, and grade for different stretch ratios	
	29	Work on torso and sleeve slopers, grade for stretch ratios	Fit top and hip sloper
	31	Work on pants & jacket (with sleeve) slopers, grade for stretch ratios	Fit torso and sleeve slopers
September	**5**	**Labor Day**	
	7	Start sewing and seam finishing samples	Fit rest of slopers and corrections
	12	Sewing and seam finishing samples	
	14	Sewing and seam finishing samples	All slopers due (patterns and muslins)
	19	T-shirt/top project - patterns	
	21	T-shirt/top project – fit muslin, correct pattern	Sewing and seam finishing samples due
	26	T-shirt/top project – sewing/finishing	Patterns & muslin for T-shirt complete by the beginning of class.
	28	Dress project - pattern	
October	03	Dress project – fit muslin, correct pattern	T-Shirt/top project due
	05	Dress project – sew, finishing	Patterns & muslin for dress complete by the beginning of class.
	10	Jacket project - pattern	
	12	Jacket project – fit muslin, correct pattern	Dress project due
	17	Jacket project – sewing	Patterns & muslin for jacket complete by the beginning of class.
	19	Jacket project – sewing, finishing	
	24	Activewear pants project – pattern	
	26	Activewear pants project – fit muslin, correct pattern	Jacket project due
	31	Activewear pants project – sewing, finishing	Patterns & muslin for pants complete by the beginning of class.
November	02	Start final project – group negotiations/inspiration	
	07	Final project – patterns	Mood board and sketches due
	09	Final project – patterns	Pants project due
	14	Final project – fit 1st muslins, make corrections	Patterns and muslins for final complete by the beginning of class.

	16	Final project- sewing	
	21	Final project – production sheets	**BRING COMPUTER**
	23	**Thanksgiving holiday**	
	28	Final project - sewing	Final Patterns due (part of project grade)
	30	Final project – last minute items	
December	07	*Wednesday* 10:45 – 12: 45 Final PRESENTATION	Final Due – only this day – sorry.

*** *You must be present at the Final exam/project presentation or you will fail the class.* Late projects will not be accepted nor will early ones. No changes can be made to projects after submission. We will not wait for you. If you are not on time, your final project will not be accepted. You must have to the discipline to complete your project on time and to get yourself to the presentation on time.

If you are more than 15 minutes late, your project WILL NOT be accepted.***

V.   Grading Activities, Criteria, and Guidelines
   A. Grading Criteria:

• Slopers	10%
• Knit samples	7%
• T-shirt/Top project	10%
• Dress project	11%
• Jacket project	13%
• Activewear pants project	11%
• Assignments	8%
• Final Project	30%
Total % =	100%

   B. Student Evaluation:
   Students will be evaluated on their ability to meet the course objectives based on their fulfillment of the class projects and assignments. This includes:
   1.   Ability to follow directions
   2.   Pattern Work
        a. Quality, accuracy, correctness
        b. The way the garment is constructed, via the pattern, to successfully achieve quality workmanship, fit, and wearability
   3.   Pattern Design
        a. Creative approach to obtaining garment shape
   4.   Quality and Workmanship of Sewn Muslin Garment, Sewn Sample Garments, and Sewn Fashion Garments
   5.   Pattern Sketches and Technical Data

6.   Neatness and Completeness

Grades follow the official UIW grade scale:

Grade	Descriptive Grade	Numeric Grade	Grade Points
A	Excellent Scholarship	93-100	4.00
A-	Excellent Scholarship	90-92	3.70
B+	Good Scholarship	87-89	3.30
B	Good Scholarship	83-86	3.00
B-	Good Scholarship	80-82	2.70
C+	Satisfactory Scholarship	77-79	2.30
C	Satisfactory Scholarship	70-76	2.00
D+	Poor Scholarship	67-69	1.70
D	Poor Scholarship	63-66	1.00
D-	Poor Scholarship	60-62	0.07
F	Failure	Less than 60	0.00
IP	Incomplete work – only assigned in emergency cases – like hospitalization.		None assigned; converts to an F after expiration date or deadline of six months

Late Assignments:
LATE ASSIGNMENTS WILL NOT BE ACCEPTED. Absolutely **NO** late assignments or projects will be accepted except from those who have an excused absence (excluding University-approved absences). Those with University-approved absences must turn in their projects BEFORE the absence unless other arrangements are made prior to the absence. Any other work that is not turned in on time or early will not be accepted and therefore will be recorded as a zero (0) in the gradebook. Those with an EXCUSED absence (must have proper documentation – see absence policy) must submit their work by the beginning of the next class period. **Those who have skipped class and do not have acceptable documentation of illness or family emergency will not have this grace period. Their assignments will be graded as late regardless of the absence.**

For this particular class, there is a <u>WINDOW for project submission</u>. Notice the grayed section around each project deadline. Projects will be accepted any of the days that are in that grayed time segment, allowing some flexibility.

Assignments and Projects:
All assignments and projects are due at the <u>beginning</u> of class on the dates given. No assignments or projects will be accepted after the beginning of class on the assigned date.

All projects and assignments must be original. They cannot be re-used from another class.

There will be a sign-in sheet for each assignment and projects. These are used to record receipt of the assignment as well as the date and time of the receipt.   This is a separate page from the attendance sheet. This is for your protection as well as the instructor's. *It is your responsibility to sign your assignment in.*

NOTE: You are responsible for any changes to the project/assignment specifications made orally in class. Please pay attention when projects are being reviewed, ask ahead of time if you want to get started early and find out if you missed anything when absent.

Performance Level: To obtain an "A" in this course, the student must maintain accuracy as well as a high level of creativity and accuracy all of their work. In addition, every project is to be on time, and no more than 2 excused absences. Only the highest-level students will receive an "A". Simply being present and turning in assignments does not "entitle" one to an "A". Nor does it "entitle" one to any other passing grade. Only absolute excellence in work and a terrific attitude as well as other factors earns one an "A". Even just to receive a passing grade will require a lot of hard work and diligence to meet the requirements of the course and the assignments. A passing grade does not mean that the project was merely completed, but that it was also deemed acceptable by the instructor and met ALL of the guidelines.

Course Policies:
Please read the assignments before coming to class. The reading assignments, lecture discussions and projects are intended to complement each other. This course, as with most fashion courses, is extremely rigorous, and if you are current with your reading you will get more out of your class time. Ask questions. Chances are if you are confused, so are others. At times you all will be confused, so maintain your sense of humor.

The syllabus presents the anticipated schedule, however the time schedule is not written in stone. Although I expect to keep to the dates in general, I like to allow some flexibility. The raising of questions during class time is welcomed and encouraged. If I don't have the answer to your question I will try to obtain it within a reasonable period of time. I hope that each of you will share your experiences and knowledge with the class. If any instructions or assignments are not clear, please ask me about them so that I can clarify any potential problems for all students in the course.

C. **Projects and Assignments:**
   Knit Samples:
   You will be given a list of different Knitwear and knit finish samples to complete. These are similar to the samples completed in Apparel 1.

There are additional requirements for submission. These are posted on the website. *These cannot be the same assignments that you turn in for other classes*

T-shirt, dress, jacket, and pants projects:
You will have 4 main projects (besides the final). For each you will submit paper patterns, test muslins, completed sample garments, and direction card for the pattern(s). Follow the guidelines for patterns and guidelines. Further specifications will be given to you on-line and in class. *These cannot be the same assignments that you turn in for other classes.*

Final Project:
This will be an original knit fabric design collection. It is a group project. You will create the patterns for your designs, make the test garments, and then a finished sample of each garment along with a selection of paperwork and an illustration. All parts will be submitted as a group. **You will present this to the class on the day of the final.** Further specifications will be given to you on-line and in class.

Assignment Grades:
There will be individual assignments outside of the major projects. The assignments are tasks that must be completed in preparation for a project. Therefore, the task receives a separate grade in order to assure on time completion. All assignment grades will be averaged together. I do NOT drop grades. Further specifications will be given to you on-line and in class.

VI. **Participation, Punctuality and Attendance**
Please review the Official UIW Attendance Policy for Main Campus and Extended Academic Programs posted on Blackboard. Additionally, the policies below are enforce by the class instructor.

Special Note:
As the fashion industry is one of the most competitive career areas in the U.S., it is essential to develop professional habits and strong work ethics early in order to significantly increase your chances of success. Among these habits are attendance, punctuality, honesty, integrity, completing all work entirely and on time, respect for others and enthusiasm for your work. As such, many of the course policies reflect these and are set to engrain these habits into your way of life as early as possible, making you a much more employable person.

Attendance Policy for Studio Classes:
Attendance and participant in this class is mandatory. In addition to maintaining the appropriate average in any class, **ATTENDANCE WILL AFFECT THE FINAL GRADE IN THE FOLLOWING WAYS:**

As this class meets only twice a week, students are allowed 2 absences from this course during the semester. **Each** additional absence will result in the loss of 10% from your final course average. (Department Policy).

Absences and Tardies:
An <u>Attendance Sheet</u> will be located at the front of the classroom. After the official beginning of class the sheet will be marked and all subsequent signatures will be considered tardy. ***It is YOUR responsibility to sign in – not the instructor's.***   Students that are in class, but did not sign in are still considered absent.

Three tardies equal one absence. If a student misses more than 15 minutes of class they are considered ABSENT regardless of whether it is at the beginning, during or at the end of class. If you leave within the last 15 minutes, but before you are dismissed, you are tardy.

ALL absences count regardless of being excused or unexcused. However, an excused absence will allow you to make up missed work, whereas an unexcused absence does not. An excused absence is defined as a verified illness, family emergency, religious observance, or University-sponsored event. A doctor's note is required for an illness to be excused. Notice of funeral or some other form of official documentation is needed for family emergencies. ALL UNDOCUMENTED ABSENCES are unexcused.

Documentation:
All excused absences must be accompanied by proper documentation within ONE WEEK of the student's return from his or her absence. If documentation is not provided within one week, the absence will count as unexcused.

Officially Approved Trips:
The University of the Incarnate Word Catalog states that the person responsible for a student missing class due to a trip should notify the instructors of the departure and return schedule in advance of the trip. The student may not be penalized and is responsible for the material missed. (p.66). Remember: This still counts as an absence. It just means you are allowed to make up your work within the pre-arranged amount of time.

Religious Observances:
Please review the Official UIW Policy for Class Absences for Religious Observances posted on Blackboard. Additionally, a student who is absent for the observance of a religious holy day will be allowed to complete the assignment scheduled for that day within one week of the absence. Prior notification to the instructor is requested. Remember: This still counts as an absence, however, students are allowed to make up work within the pre-arranged amount of time.

TARDIES are worth 1/3 of an absence. Each tardy counts. Once you have exceeded the allotted 2 absences or equivalent of 2 absences, each tardy will be worth 3.33 percent of the final course grade (1/3 of a letter grade).

So, according to this, here are some scenarios:
Absence examples:

>   2 absences, no tardies = no points off (still within the allotted amount).

>   No absences, 6 tardies = 2 absences, no points off (still within the allotted amount).

>   2 absences, 1 tardy = 3.33 points off (over the allotted amount by 1 tardy).

>   3 absences, no tardies = 10 points off (over by 1 absences, DROP 1 LETTER GRADE).

>   2 absences, 3 tardies = 10 points off (DROP 1 LETTER GRADE).

>   3 absences, 1 tardy = 13.33points off (over by 1 absence, 1 tardy).

>   5 absences, no tardies = 30 points off (FAIL CLASS REGARDLESS OF PROJECT AND ASSIGNMENT GRADES).

PERFECT ATTENDANCE**
Anyone who completes the semester without any absences OR tardies of any sort will be bumped 1/3 a grade letter on the Overall Course Grade. In other words, your grade will go from C to C+ or B- to B or B+ to A-, etc. D+ will go to C since there is no C-. Only an A cannot be bumped because there is no A+.

Class Participation: Participation in all classes is expected and required. All work is expected to be turned in on time.

VII.   **Class Syllabus Statement regarding Disability and Title IX**
            <u>**Disability Accommodations:**</u>

The University of the Incarnate Word is committed to providing a supportive, challenging, diverse and integrated environment for all students. In accordance with Section 504 of the Rehabilitation Act – Subpart E, Title III of the Americans with Disabilities Act (ADA), and Title III of the ADA Amendments Act of 2008 (ADAAA), the University ensures accessibility to its programs, services and activities for qualified students with documented disabilities. To qualify for services, the student must provide Student Disability Services with the appropriate documentation of his or her disability at the time services and/or accommodations are requested.

Pregnancy Accommodations:

Under the Department of Education's (DOE) regulations implementing Title IX of the Education Amendments of 1972, the University does not discriminate against any student on the basis of pregnancy or pregnancy related conditions.

To request reasonable accommodations for disability, temporary disability (e.g., injury, surgery) or pregnancy, please contact:

Student Disability Services
4301 Broadway CPO 286
Administration Building – Suite 105
San Antonio, TX 78209
(210) 829-3997
(210) 829-6078
www.uiw.edu/sds

Title IX Information

Unlawful discrimination has no place at the University of the Incarnate Word. It violates the University's core values, including its commitment to equal opportunity and inclusion, and will not be tolerated. The University of the Incarnate Word prohibits sexual misconduct, that can include: (1) sex and gender based discrimination; (2) sexual and sex and gender based harassment (including a hostile environment based on sex or gender); (3) sexual assault; (4) sexual exploitation; (5) stalking; and (6) relationship violence (including dating and domestic violence). For more information, or to report an incident, please visit www.uiw.edu/titleix.

UNIVERSITY OF THE INCARNATE WORD
FASHION MANAGEMENT CODE OF CONDUCT

In the spirit of the Sisters of Charity of the Incarnate Word and the mission of this University, the fashion department has accepted as its charger for the 2006-2007 academic year, the pursuit of the value of respect; personal, departmental and universal.
We intend to implement this value by
              -Treating each other with courtesy
              -Attempting to recognize the divine in each one of us
              -Recognizing the dignity of each individual

The Incarnate Word of God teaches us to treat ourselves, our peers, our superiors, and our community with thoughtful consideration. Thoughtfulness in our words and actions can do much to create a positive and successful learning environment.

> **NB: The following rules are in addition to the University of the Incarnate Word Student Code of Conduct published in the student handbook, available in the Student Activities Office.**

CLASSROOM AND LAB USE:
Students are to respect the rights of others by treating faculty and classmates with respect. They are to respect the property of others and to use departmental supplies and equipment carefully.

In addition, please
- **READ AND KEEP YOUR SYLLABUS**
- No food or drink in the sewing or computer labs
- No portable music devices during class without the expressed consent of the teacher
- No sleeping in class
- Students should refrain from any unnecessary disruptive talking during class (faculty encourage an open environment in which everyone has the right to express their own opinions and ideas). However, everyone should be able to do so without having to talk over any of their peers in order to be heard
- Turn off cell phones, pagers, PDA phones in classrooms
- No portable video game systems during class
- No laptops unless they are part of the on-going lesson
- No working on unrelated topics in class
- No walking in front of the teacher while they are teaching
- Only students enrolled in the class my be in the classroom during class
- No late work
- Departmental supplies are for in-class work

My additional policy:
    o No leaving the classroom during lecture except in the case of emergency. It is just considered impolite to walk out while someone is lecturing or presenting, plus you are likely to miss vital information.

ACADEMIC HONESTY STATEMENT
The highest standards of academic honesty are expected in the course. Forms of academic dishonesty include, but are not limited to cheating, plagiarism, counterfeit work, falsification of academic records, unauthorized reuse of work, theft, collusion. See the student handbook for definitions and procedures for investigations of claims of academic dishonesty.

Forms of Academic Dishonesty (including but not limited to):
- Cheating on tests, examinations or other class or laboratory work
- Involvement in plagiarism (appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit)
- Counterfeit work, including turning in as one's own, work which was created, researched or produced by someone else
- Falsification of Academic Records- knowingly and improperly changing grades on transcripts, grade sheets, electronic data sheets, class reports, projects, or other academically related documents

- Unauthorized reuse of work- turning in of the same work to more than one class without the consent of the instructors involved
- Theft- unauthorized use or circulation of tests or answer sheets specifically prepared for a given course and as yet not used or publicly released by the instructor of the course, or theft of completed tests
- Collusion- involvement in collusion (unauthorized collaboration with another person in preparing course work)
- Facilitating Academic Dishonesty – intentionally or knowingly helping or attempting to help another to violate a provision of the code of academic integrity

GRADING OF GARMENTS (and Assignments/Projects)
- Garments (Assignments/Projects) must be entirely completed to be graded
- Grading will be based on quality according to the rubrics (specifications) for each construction course
- No late work or extra credit will be accepted
- IPs will only be issued in extreme circumstances

NB: The student will have to earn a C or better to proceed to the next level in the fashion degree plan.

FADS 4310 – Knitwear
Student Agreement

I _____ have read the FADS 4310 – Fall 2016 Syllabus and the Fashion Management Code of Conduct. I understand and agree to all the policies therein pertaining to student conduct, attendance, classroom use, assignments, late assignments, and the performance level that is expected of me in this course.

_____   _____
Student Signature   Date
_____

Student's Name PRINTED_____

Phone Number/Cell Phone_____

Email (PLEASE print clearly!)_____

Major_____

Classification (in major): F So Jr Sr
_____

Optional Section:

Married?   Y   N

Children?   Y   N   Number? _____

What sport have you always wanted to try?
  a) Roller Derby   b) Alligator Wrestling   c) Calf Tackling   d)_____(write-in)

Work Schedule: