



University of the Incarnate Word

Authorization Form Undergraduate Student Registering in Graduate Course

Directions:

UIW seniors who are registering for the semester during which they will complete their bachelor's degree requirements may register for graduate courses for graduate credit provided they also have a cumulative grade point average of 3.0 or greater. They must also have the approval of (1) their undergraduate advisor, (2) the director/coordinator of the graduate program responsible for offering the graduate course, (3) the Dean of the College/School that houses the graduate program, and (4) the Dean of Research and Graduate Studies.

- Students may not take more than 6 semester hours of courses for graduate credit while registered as a senior.
- Graduate courses must be taken in the semester the student is expected to graduate with an undergraduate degree.
- Graduate course hours will not be counted toward the baccalaureate degree.
- Students must be admitted into a graduate program at UIW before they are eligible to enroll in graduate courses as an undergraduate student.
- Students receiving financial aid should check with the Office of Financial Aid before registering for graduate courses as this may impact their financial aid status.
- Students in Accelerated Bachelors to Masters (ABM) programs are not affected by this policy.
- The student must secure the approval signatures and file the form with the Office of Research and Graduate Studies.

Semester/Year: Fall _____ Spring _____ Summer _____ Student ID: _____

Student's Name: _____

Phone Number: (_____) _____ E-Mail: _____

CRN	DEPT	Number	Section	Grade Mode N = Normal; A = Audit; P/F = P/F

Students: By your signature, you agree to the following: You are responsible for cancelling your registration if you do not plan to attend class or complete the course requirements. You are responsible for your financial obligations and grades regardless of whether you attend class or not. Fees are assessed for late registration and add/drop. Refer to deadlines at <http://uiw.edu/registrar/deadlines.html>

Student's Signature Date

Advisor's Signature Date

Program Director/Coordinator Signature Date

Academic Dean's Signature Date

Graduate Dean's Signature Date