Award Description

The Undergraduate Research Award supports and encourages mentored scholarly research, scientific inquiry, inventive technology, and artistic/creative activity. This award is up to $1,200 for undergraduate students who are conducting research projects and need financial assistance for necessary materials to begin, collect data, and share completed research, plus $600 for a faculty mentor stipend. Costs for projects include subscriptions to software for data collection and/or data analysis; publication costs; materials such as lab supplies; or other costs for research related materials that are not available at the university and are necessary to complete the research project.

Eligibility

To be eligible for an award from the Undergraduate Research Award, an applicant must be:
    (a) regularly admitted to a degree program
    (b) in good academic standing
    (c) enrolled in the semester or in the session that the research takes place
    (d) the sole or principal investigator

An award must be used during the academic year in which it was awarded. Each individual is only eligible for funding once per fiscal year (June 1-May 31).

Budget Guidelines

The amount awarded is up to $1,200 for the student and $600 for the Faculty Mentor, allocated in the following manner:

- Research Support: up to $600
    - Research support includes costs for materials and resources required to begin or complete the project. The budget can include lab supplies, software, materials, or other items that are necessary to complete data collection or analysis. Research support does not include travel expenses for conferences or printing of completed research.
- Dissemination of Findings: up to $600
    - Includes costs such as conference attendance and travel, publication, printing, or other costs associated with presenting or distributing completed research. This is based on confirmed acceptance to the conference.
- Faculty Mentor: $600 stipend. This cost does not need to be added to the attached budget. The Faculty mentor will be required to complete a recommendation form and a mentor agreement. The stipend will be distributed at the conclusion of the award after the student completes an Undergraduate Research Award Evaluation Form.

Only an online and completed application submitted via uiw.submittable.com will be accepted for review. The application sections and required information are listed below:

- **Project Description**
  - Answer to the following question: "How is your research project connected to the mission of the university?"
  - Statement of Problem/Purpose – a brief description of the project or creative activity, including a statement of your primary objectives
  - Background Statement – a statement that places your project in context within your discipline, including a succinct summary of relevant works by others in the field
  - Research/Creative Methodology – methods, procedures, or techniques used to accomplish the research
  - Project Significance – consider the implications of your work on the community at large
  - Timeline – detail the progress of the project over its entire course
  - Required Resources- describe staff, equipment, software, and additional resources required to complete the project
- **Bibliographic References/Works Cited** (if appropriate)
- **Research and Regulatory Compliance**
  - Applicants whose research involves human subjects, animals, and/or bio-safety requirements must provide documentation of approval for the research proposal from the appropriate review body.
- **Budget** (list all project costs indicating which are requested from the Undergraduate Research Award) $1,200 maximum
  - Research Support Costs: ($600 maximum)
    - Costs for materials and resources required to begin or complete the project. This portion of the budget would include lab supplies, software, materials, or other items that are necessary to complete data collection or analysis. Research support does not include travel expenses for conferences or printing of completed research. Provide quotes for the estimated costs if applicable.
  - Dissemination of Findings: ($600 maximum)
    - Costs such as conference attendance and travel, publication, printing, or other costs associated with presenting or distributing completed research. This is based on confirmed acceptance to the conference. Provide quotes for all estimated costs.
- **Faculty Mentor**
  - Identify a faculty mentor that is going to guide you through the research process. The application will ask for their email address. A recommendation form and mentor agreement will then be emailed to them from our office. The recommendation form and mentor agreement template is available on the Office of Research and Sponsored Projects Operations website.