Graduate Research Award Guidelines

Award Description

The Graduate Research Award supports students engaged in independent scholarly research, scientific inquiry, inventive technology, and artistic/creative activity and is intended to help students pay extraordinary or unusual costs incurred in research projects. Costs for projects include subscriptions to software for data collection and/or data analysis; publication costs; materials such as lab supplies; travel for data collection; or other costs for research related materials that are not available at the university and are necessary to complete the research project.

The amount awarded is up to $1,000 and will depend on the number of applications received, the budget available, and on the priority given the application by the selection committee. Preference is given to applications submitted before the research project has been completed.

Eligibility

To be eligible for a Graduate Research Award, an applicant must be:
    (a) regularly admitted to a degree program
    (b) in good academic standing
    (c) enrolled in the semester or in the session that the research takes place (students on "continuous enrollment" status may meet this requirement with at least one hour of enrollment)
    (d) the sole or principal investigator

An award must be used during the academic year in which it was awarded. Each individual is only eligible for funding once per fiscal year (June 1-May 31).

Budget Guidelines

The amount awarded is up to $1,000, allocated in the following manner:

- Research Support: up to $1,000
  - Research support includes costs for materials and resources required to begin or complete the project. The budget can include lab supplies, software, materials, travel for data collection, or other items that are necessary to complete data collection or analysis. Research support does not include travel expenses for conferences or printing of completed research.

Application Guide

Only online and completed application submitted via uiw.submittable.com will be accepted for review. The application sections and required information are listed below:

- **Project Description**
    - Answer to the following question: "How is your research project connected to the mission of the university?"
    - Statement of Problem/Purpose – a brief description of the project or creative activity, including a statement of your primary objectives
    - Background Statement – a statement that places your project in context within your discipline, including a succinct summary of relevant works by others in the field
    - Research/Creative Methodology – methods, procedures, or techniques used to accomplish the research
    - Project Significance – consider the implications of your work on the community at large
    - Timeline – detail the progress of the project over its entire course
    - Required Resources- describe staff, equipment, software, and additional resources required to complete the project
- **Bibliographic References/Works Cited** (if appropriate)
- **Research and Regulatory Compliance**
    - Applicants whose research involves human subjects, animals, and/or bio-safety requirements must provide documentation of approval for the research proposal from the appropriate review body.
- **Budget** ($1,000 maximum request)
    - Use the budget template on the ORGS website.
    - List costs for materials and resources required to begin or complete the project, indicating which are requested from the Graduate Research Award.
    - Provide quotes for the estimated costs if applicable.
- **Faculty Mentor**
    - Identify a faculty mentor that is going to guide you through the research process. The application will ask for their email address. An evaluation form will then be mailed to them from our office. Evaluation form templates are available on the Office of Research and Sponsored Projects Operations website.