

TITLE BEGINS ON THIS LINE, IS SINGLE-SPACED IF LONGER THAN ONE LINE, AND  
FORMAT THE LINES TO MAKE AN INVERTED PYRAMID SHAPE

by

YOUR NAME

A THESIS

Presented to the Faculty of the University of the Incarnate Word  
in partial fulfillment of the requirements  
for the degree of

MASTER OF SCIENCE

UNIVERSITY OF THE INCARNATE WORD

Month Year

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## ACKNOWLEDGMENTS

Acknowledgments are a courteous way of recognizing people to whom the student is indebted for guidance, assistance, or special aid. First, thank your committee chair and members individually by name and title. Then, thank your colleagues, family members, friends and editors. The acknowledgments should be expressed simply and tactfully. It is best practice to secure permission of those to be cited in acknowledgments.

The acknowledgments page should be prepared according to the following instructions.

Center the heading ACKNOWLEDGMENTS in capital letters 1.75 inches from the top of the page.

On the third line (a triple space) below that heading, begin entering the text. Indent each paragraph 0.5 inch. Double-space the text.

If acknowledgments text exceeds one page, center ACKNOWLEDGMENTS—Continued as a heading on the extra page or pages 1.25 inches from the top of the page. Continue the text beginning on the third line (a triple space) below this heading.

On the third line (a triple space) below the last line on the last page of the acknowledgments, beginning at the center of the page and moving right, place the author's name. The name must be identical to that appearing on the abstract, title page, and approval forms and is formatted in title case (i.e. upper- and lower-case letters).

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Dedications are usually brief and are the place for a simple, pointed tribute to a person or a cause. The dedication page header and text are formatted the same as the acknowledgments, except you do not add your name.

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Begin the abstract text flush left on the third line (a triple space) below the name of the university. Double-space all text and—although abstracts often contain no more than one paragraph—any subsequent paragraph is tab indented the default five spaces or 1/2 inch. If the dissertation abstract uses a second page, the top margin reverts to one inch, and no heading is used.

Strive for brevity; researchers and readers prefer concise, ordered abstracts with low word counts. Journals typically require abstract word counts of no more than 250 words. There is no word count limit for theses deposited into *The Athenaeum*, University of the Incarnate Word's repository of scholarly work.

The abstract title should be exactly the same as the title that appears on your thesis title page and on your approval forms; the title is formatted in all capital letters and includes the same line breaks. The title must be an accurate and clear description of the content of the research study. (NOTE: Do not include the word "Abstract" on the thesis abstract page.) Center the title and begin 1.75 inches from the top of the page. Titles should contain no more than 20 words.

Do not include keywords on the abstract page. You will be asked to supply keywords separately when you complete the order details page of *The Athenaeum*.

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