



Using your VA Educational Benefits; Helpful Reminders:

Certification Requirement

Degree Plan Requirement: All courses certified to the VA must be required for your degree plan at the time of certification. General electives can only be certified if the credit hours are required to graduate.

Repeat/GPA Boosting Courses: If a student successfully completes and passes a course it cannot be certified again to the VA. However, if a student fails the course and the program requires a higher grade than the one achieved, that course may be repeated and certified to the VA again.

Course Substitutions: Once a course substitution has received final approval from the registrar's office, it can be certified to the VA. Please note of possible certification delays with this route.

Added/Dropped Courses

Students must report all added/dropped courses through the UIW Veterans Certification Form on Cardinal Apps. In the event of a drop, please be advised a student debt may occur. Students are encouraged to contact our office to be informed of all consequences when considering dropping a course.

Prior Credit

Students are responsible to submit all official transcripts to UIW for prior credit evaluation. Failure to submit transcripts on time may require the school to reverse certification for a course where transfer credit was given.

Processing Time

It is our priority to process all students in a timely manner. Once all required documents are received, please allow 5 -7 business days to process your certification. Please note that students not meeting the certification requirements mentioned above can experience delays in their certification.

Billing

For students utilizing Chapter 33 & Chapter 31 Benefits, the Center for Veterans Affairs will bill the VA after the 100% drop date each semester. VA Payment typically arrives 2-4 weeks after this date.

Parking Permit Fee

Students parking on campus are responsible to obtain a parking permit from the UIW Business Office. The VA does NOT cover the cost of the parking permit with the exception of Chapter 31 Vocational Rehabilitation Program. The University does grant a parking permit fee waiver for disabled/decorated veterans upon submission of their vehicle registration at the UIW Business Office.

Health Insurance Fee

All full-time Main Campus students are automatically charged for health insurance annually. The cost is not covered under VA Educational Benefits and can be waived by the pre-determined deadline on the UIW Business Office website.

Yellow Ribbon Program

The Yellow Ribbon Program for Chapter 33 recipients who exceed the VA national annual funding cap allotted to private institutions. The remaining required tuition/fee charges are split 50% by the VA and UIW.

To Qualify: 100% Chapter 33 Post 9-11 recipient with remaining months of benefits & NOT Active Duty or Spouse of Active Duty

To Apply: Submit a Yellow Ribbon Application (available each Spring) and a recent Certificate of Eligibility.

Understanding Your Rate of Pursuit:

Undergraduate Rate of Pursuit

Chapters 30, 35, 1606, and 1607:

VA Benefits are paid based on training time. In a standard semester, VA measures training time as follows:

12 hrs	Full-Time
9-11 hrs	¾ Time
6-8 hrs	½ Time
4-5 hrs	< ½ Time
1-3 hrs	< ¼ Time

Chapter 33:

Semester Credit Equivalency Table

Weeks → ↓ Credit	15 to19	14	13	12	11	10	9	8	7	6	5	4	3	2	1
12 or more	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
11	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
10	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
9	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
8	1/2	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
7	1/2	3/4	3/4	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
6	1/2	1/2	1/2	3/4	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT
5	<1/2	1/2	1/2	1/2	1/2	3/4	3/4	3/4	FT	FT	FT	FT	FT	FT	FT
4	<1/2	<1/2	<1/2	1/2	1/2	1/2	1/2	3/4	3/4	FT	FT	FT	FT	FT	FT
3	1/4	1/4	<1/2	<1/2	<1/2	<1/2	1/2	1/2	1/2	3/4	3/4	FT	FT	FT	FT
2	1/4	1/4	1/4	1/4	1/4	1/4	<1/2	<1/2	<1/2	1/2	1/2	3/4	FT	FT	FT
1	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	<1/2	1/2	3/4	FT

**** Please Note:** Ch 33 students receiving a housing allowance must be more than half-time in their rate of pursuit to receive their stipend.

Graduate Rate of Pursuit

	Masters Full-Semester	Masters 8 – Week	Professional	Ph.D.	Ph.D. (Dissertation)
Full-Time	6 hrs	3 hrs	6 hrs	6 hrs	3 hrs
Half-Time	3 hrs	1 hrs	3 hrs	3 hrs	1 hrs

****Students taking solely distance learning in a term will receive half the MHA rate****