

# Bachelor of Applied Arts and Sciences

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The Bachelor of Applied Arts and Sciences degree has been structured to allow a student to broaden technical or occupational work with advanced study in business-related coursework. This degree was designed for students who have completed 18 - 30 hours of previous work at a community college in an occupational or technical field related to Business, Education, Humanities, Arts, or Sciences. Note that you must have at least 18 hours in one area; you cannot mix and match. We will combine these transfer hours with a professional component and electives to give students an excellent administrative background for a variety of career options. In addition, you can easily use this degree in preparation for a graduate degree like the MBA or the MAA.<sup>1</sup>

## Major Requirements for a Bachelor of Applied Arts and Sciences (BAAS):

### 1. Completion of UIW General Education Core Curriculum (46 hours)

\* All 15 hours of General Education will transfer here, plus 3 hours of transfer credit from the CCAF degree plan

### 2. Professional Development Module (30 hours of Business-related coursework at the 3000 - 4000 level)

\* The 6 hours of Leadership, Management, and Military Studies will transfer here in Management Theory and Practices, Human Resource Management, or Organizational Behavior as applicable.

- MGT 3340 Concepts and Functions of Management
- MGT 3354 Theories and Concepts of Personnel Management
- HRES 3330 Human Resources and the Law
- MKT 3331 Introductory Marketing Concepts and Strategies
- MGT 4355 Organizational Behavior
- HRES 3350 Staffing
- ORGD 3340 Organizational Development
- ORGD 3360 Teambuilding in Organizations
- ORGD 4350 Leadership in Organizations
- MGT 4390 Ethical Practices in Business

### 3. Primary Module (18-30 hours)

\* 18-30 hours of Technical Education will transfer in here. Credit here is given for courses normally taken at a community college in an occupational or technical field related to Business, Education, Humanities, Arts, or Sciences. Academic coursework can be used if it consists of one discipline.

### 4. Electives Module (14-26 hours)

\* Free elective hours. Program Electives and Technical Education can transfer in here as free electives. These can be transfer hours or a specialized course area. Students can elect to take more courses in one field for graduate work prerequisites.

### 5. Community Service Component

A total of 45 clock hours (non-credit) of Community Service are required for all baccalaureate degrees at UIW. Academic advisors discuss the options for fulfilling the community service requirement and the method for documenting the service.

### 6. Residency Requirement

In accordance with SOC guidelines, completion of 25% (30 credit hours) of course work at the University of the Incarnate Word for Baccalaureate degree programs.


### 7. Upper-Division Course Requirement

36 hours of upper-division course work (3000-level and above). These courses can be transferred in or taken at UIW.

<sup>1</sup> <https://uiw.smartcatalogiq.com/en/2024-2025/undergraduate-catalog/academic-programs/sps/bachelors/applied-arts-and-sciences-baas/>



Bachelor of Applied Arts and Sciences Plan File (PPF)  
Category I

 Degree Requirement	Required Semester Credits	CCAF Transfer Credits	Course Credits to take at Institution
<b>General Education</b>	<b>46 Hours</b>	<b>18</b>	<b>28</b>
ENGL 1311 English Composition I	3		
ENGL 1312 English Composition II	3		
ENGL 2310 World Literature	3		
COMP 1301 Computer Literacy	3		
MUSI 1000/3000 Fine & Applied Arts	3		
PHIL 1381 Introduction to Philosophy	3		
RELS 1325 Religion Quest	3		
RELS 3000/4000 Religious Studies or Philosophy	3		
HIST 1000/2000 History	3		
PSYC 1301/SOCI 1311 Social Science	3		
BIOL 1401 Natural Science W/Lab	4		
MATH 1000/2000 College Algebra	3		
SPAN 1311 Foreign Language I	3		
SPAN 1312 Foreign Language II	3		
DWHP 3300 Dimensions of Wellness	3		
<b>Professional Module Development</b>	<b>30 Hours</b>	<b>0-6</b>	<b>24-30</b>
MGT 3340 Concepts and Functions of Management	3		
MGT 3354 Theories & Concepts of Personnel Management	3		
HRES 3330 Human Resources and the Law	3		
MKT 3331 Introductory Marketing Concepts and Strategies	3		
MGT 4355 Organizational Behavior	3		
HRES 3350 Staffing	3		
ORDG 3340 Organizational Development	3		
ORDG 3360 Teambuilding in Organizations	3		
ORDG 4350 Leadership in Organizations	3		
MGT 4390 Ethical Practices in Business	3		



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Category I

Primary Module	18-30 Hours	18-30	0-12
	3		
	3		
	3		
	3		
	3		
	3		
	3		
	3		
	3		
	3		
	3		
<b>Electives Module 14-26 Hours (Free elective hours may be needed to fulfill 36 hours upper division requirements) – Hours dependent on Primary Module</b>	<b>14-26 Hours</b>	<b>14-26</b>	<b>0-12</b>
	3		
	3		
	3		
	3		
	3		
	3		
	3		
	3		
	2		
<b>Total Credits Required Bachelor of Applied Arts and Sciences</b>	<b>120</b>	<b>60*</b>	<b>60</b>
<b>All credits are unofficial until audited by the registrar</b>			

**\* AU-ABC degrees (BA-ADM, BAAS, BA-OD, BA-HR, and BS-LS) are guaranteed to transfer in 60 or more credit hours from the CCAF. The remaining hours necessary to meet the required 120 hours must be taken at the institution for completion of the degree. Credits will be allocated upon evaluation of the CCAF transcript.**

**COMMUNITY SERVICE COMPONENT (45 CLOCK HOURS)**

A total of 45 clock hours (non-credit) of Community Service are required for all baccalaureate degrees at UIW. Academic advisors discuss the options for fulfilling the community service requirement and the method for documenting the service.

**RESIDENCY REQUIREMENT:**

Following SOC guidelines, completion of 25% (30 credit hours) of coursework at the University of the Incarnate Word for Baccalaureate degree programs.

**UPPER-DIVISION COURSE REQUIREMENT:**

36 hours of upper-division course work (3000-level and above). These courses can be transferred in or taken at UIW.