

University of the Incarnate Word Office of Financial Assistance Satisfactory Academic Progress Recovery Packet

San Antonio, TX 78209 Phone: (210) 829-6008 Fax: (210) 283-5053 finaid@uiwtx.edu

4301 Broadway, Box 308

www.uiw.edu/finaid Revised 04/2022 SAPRVW/SAPVW2

Name	UIW ID

Directions: This form is used for Grants, Scholarships, Loans, Work Study, and Tuition Waivers. Federal regulations require the Office of Financial Assistance to monitor the academic progress towards earning a degree for students receiving financial aid and certain exemptions/waivers. For this reason, your satisfactory academic progress (SAP) for financial aid is evaluated to verify that you have met all SAP standards. If you fail to meet the SAP standards shown below, you must complete this appeal form and provide supporting documentation to be reconsidered for financial aid or waiver eligibility. Please be aware, this appeal is for financial assistance only and has no bearing on your academic standing. For more information regarding the SAP Policy visit https://www.uiw.edu/finaid/sapinfo.html.

How to Submit Form: Submit completed form through BannerWeb or via email to finaid@uiwtx.edu.

SEMESTER/TERM	DEADLINE
Summer 2022	July 8, 2022
Fall 2022	November 1, 2022
Spring 2023	March 31, 2023

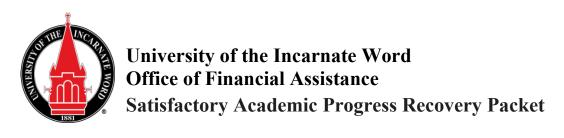
Grade Level	Cumulative GPA	Cumulative Completion Rate	Maximum Time Frame
Undergraduate	2.0		
Graduate	3.0		
Optometry	2.0	67%	Attempted Hours < 150% of hours for degree program
Physical Therapy	2.5		
Pharmacy	2.0		

Optometry	2.0	07.70	Attempted frou	18 \ 130 76 of hours for degree program	
Physical Therapy	2.5				
Pharmacy	2.0				
STEP 1					
Indicate your expecte	d enrollment for the 20	22-2023 Academic Yo	ear. Enrollment will be us	sed for appeal purposes.	
G		E ₀ 11		Coming	
Sullii	mer	ran		Spring	
STEP 2					
Indicate the type of fi	nancial assistance vou	have previously receiv	ved and are attempting to	regain:	
maleate the type of h	nanciai assistance you	nave previously receiv	rea and are attempting to	regum.	
Finar	☐ Financial Aid (Grants, Loans, Work Study) ☐ Tuition Waivers (Employee or Dependent)				
STEP 3	STEP 3				
Indicate the reason(s) as to why you are not meeting Satisfactory Academic Progress Standards. (Information on your SAP status can					
be located on BannerWeb)					
Academic St	andards (Cumulative	GPA)	Completion Rate	Maximum Time Frame	
STEP 4: PERSONAL STATEMENT					

You must attach a typed personal statement. It is assumed that you are dependent on financial aid or your waiver. Please do not discuss your need for financial aid or waiver as this is not grounds for approval. You must demonstrate that you understand the SAP policy and academic requirements for aid.

You must address the following sections listed below in your typed letter and provide related supporting documentation:

- Provide details regarding the situation(s) that prevented you from maintaining Satisfactory Academic Progress during the last evaluation period. (Examples: extenuating medical/personal issues, change in field of study, dual major, transferred hours not counted, Covid 19 related issues, etc.)
- How has your situation changed so that it will allow you to demonstrate Satisfactory Academic Progress during the next evaluation period? (Examples: attending tutoring, adjusted work schedule, reduction in course schedule, etc.)



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STEP 5: DEGREE WORKS PLAN

Attach a current Degree Works Plan detailing the courses needed to complete all majors and minors currently listed on your student account. Information on this process is available online: https://my.uiw.edu/registrar/academics/degreeworks-faq.html

STEP 6: CERTIFICATION AND SIGNATU	RES
Initial next to each statement as acknowledgment and	
	g SAP requirements and submission of this appeal does not guarantee my approva quire that all students meet SAP requirements to qualify for financial aid.
end of each semester. I will be sent an emai	ill be placed on an improvement plan with requirements that must be met at the l to sign and return a SAP improvement plan agreement which will allow me to as long as <u>all</u> conditions of the plan are met. The improvement plan may range emesters.
	not receive financial aid and will make alternative payment arrangements. I cannot my financial aid eligibility I must meet the minimum SAP standards.
I understand I must abide by the SAP improfinancial aid.	ovement plan provided by the Office of Financial Assistance to continue receiving
I understand that all coursework taken towa requirements or preapproved for substitution	ards my SAP improvement plan must be part of my DegreeWorks/Degree Plan n by my Academic Advisor.
	the indicated deadline, it will be up to the administrator's discretion to accept the additional documentation may be required.
Student Name:	Email:
Student Signature:	Date: