



# 2019-2020

## Cost of Attendance Adjustment Request

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COA00

*\*Black Ink Only\**

The Cost of Attendance Adjustment form is for students who have additional expenses during the enrollment period, such as childcare costs, laptop, software, and supplies. Cost of Attendance reviews will take place **after** you complete a 2019-2020 FAFSA, and **after** you receive an initial 2019-2020 award package from UIW. Please note: Cost of Attendance adjustments only increase your loan eligibility; additional grant funding will not be awarded.

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_ Phone Number (include area code) \_\_\_\_\_

### Childcare Expenses

Please note; this is for childcare expenses only and does not apply to private elementary or secondary school tuition. Your budget increase is determined off the weekly rate you pay for childcare, during your actual period of enrollment, with a maximum increase up to \$1,500 per semester (one child), \$2,000 per semester (two children), \$2,500 per semester (three children), or \$3,000 per semester for four children or more.

**Required documentation:** Attach a letter from your childcare provider indicating the name(s) and age(s) of the children in childcare, as well as the weekly costs for each child on letterhead. UIW will then determine the amount to increase your budget by based on the date(s) you are enrolled.

### Additional Educational Expenses

Examples: laptop, required software, costs associated with PhD dissertation, publications, etc. **Expenses must be incurred during the 2019-2020 academic year and exceed allowances in the current cost of attendance. The maximum increase in the student budget will be \$1,650 for a laptop, and up to \$1,500 for any additional education expense.**

**Required documentation:** A detailed letter explaining the additional educational expenses along with dated receipts.

### Optional: Loan Increase Request

Please increase my loan(s) to the maximum amount allowed once the cost of attendance adjustment is processed.

### Signature

I certify the information on this appeal to be complete and accurate, and that I have attached the required documentation. If any of the information changes, I understand I must promptly notify the UIW Office of Financial Assistance and that I may be responsible for repayment of financial aid received if I fail to do so.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date