



**University of the Incarnate Word
Office of Financial Assistance
Tuition Exchange Information Form**

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www.uiw.edu/finaid
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TEWIF

Student Full Name: _____ Student ID Number: _____

Acknowledge each statement with your initials:

- ___ Students with tuition exchange, CIC, or CC scholarships are approved through Human Resources annually.
- ___ Each year, students must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. The FAFSA is available for annual submission beginning October 1.
- ___ Students utilizing any form of tuition exchange will not be eligible to receive any other UIW aid (i.e., UIW Academic Scholarship, UIW grants, UIW performance-based, UIW scholarships/discounts) or state grants. Any UIW aid or state grants awarded prior to the tuition exchange acceptance will be invalid and a revised award letter will be generated to show acceptance of the waiver and cancellation of any other UIW aid.
- ___ Tuition exchange scholarships can only be applied to towards tuition and will not cover fees, room & board, etc.
- ___ Tuition exchange scholarships will not be applied until all requested documents by the Office of Financial Assistance are received and processed. Students can view requirements online via BannerWeb.
- ___ All recipients must demonstrate Satisfactory Academic Progress (SAP) to maintain eligibility. Undergraduate students must successfully complete 75% of all attempted coursework (UIW courses and transfer work), maintain a minimum 2.0 cumulative GPA, and cannot exceed degree requirements by more than 150%.
- ___ Students who qualify for outside scholarships and/or the Pell Grant may use their awards to assist with non-covered costs (i.e., fees, room & board, books, etc.), provided all aid fits within the student's need and cost of attendance.
- ___ Dependents planning to study abroad may contact the Office of Financial Assistance to determine if the tuition exchange scholarship will apply
- ___ Tuition exchange scholarships can be utilized during Fall, Spring and/or Summer. Awards used during Summer are counted against the remaining scholarship semesters. Students may contact Human Resources for more information regarding eligibility and remaining semesters.

Your signature verifies you understand the policies outlined in this form.

Student Signature (Required)

Date

Sponsoring Employee Signature (Required)

Date