



# Graduate Scholarship Employment Certification Form

## Partnership between the University of the Incarnate Word and The Alamo Community College District (ACCD)

The University of the Incarnate Word (UIW) in partnership with the Alamo Community College District (ACCD) is offering a 15 percent scholarship to full-time ACCD faculty, administrators, and staff enrolling in UIW's Ph.D. program to facilitate the professional development of ACCD personnel for the San Antonio community.

**Restrictions**

ACCD employees must be enrolled in UIW doctoral courses offered on UIW's main campus. The scholarship does not apply toward Online courses. This scholarship cannot be used in combination with any other UIW scholarship and/or grant. In order to qualify, the Scholarship Employment Certification Form (below) must be completed and submitted to the UIW Financial Aid Office before registration. **You must reapply each semester.**

**Procedure:**

1. Before you register, have the Scholarship Employment Certification Form signed by your Human Resource/Personnel manager or representative.
2. Have your UIW advisor sign a Registration Form for the courses in which you plan to enroll.
3. **Present, in person, your Scholarship Employment Certification Form to the UIW Financial Aid Office BEFORE THE START OF EACH SEMESTER.**

Name \_\_\_\_\_ UIW Student # \_\_\_\_\_

Home Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Name of Community College \_\_\_\_\_

Check one:  Faculty  Administration  Staff

Job Title \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_

Are you receiving other forms of financial aid from the University? \_\_\_\_\_

### Scholarship Employment Certification Form

We hereby certify that the information provided above is correct to the best of our knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Name of Human Resource Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone number of HR Rep.

\_\_\_\_\_  
Date

For UIW use only  
Semester/Year \_\_\_\_\_  
\_\_\_\_\_

Name and number of Course \_\_\_\_\_  
\_\_\_\_\_