

# Institutional Factsheet

## 1. Institutional Information

### 1.1. Institutional details

<b>Name of the institution</b>	Universitat Internacional de Catalunya
Erasmus Code:	E BARCELO24
Institution website:	www.uic.es
<b>Contact details:</b>	<b>relint@uic.es</b>

### 1.2. Main contacts

<b>Contact person:</b>	Isabel Pera Segarra
<b>Responsibility:</b>	Director of the International Relations Department.
<b>Contact details:</b>	<b>ipera@uic.es</b>

<b>Contact person:</b>	Mrs. Belén Aguado
<b>Responsibility:</b>	Coordinator of International Mobility – <i>Faculties of: Law, Business Administration, Architecture, Humanities and Communication Science.</i>
<b>Contact details:</b>	<b>exchange.bcn@uic.es (nominations)</b>

<b>Contact person:</b>	Mrs. Mònica Luque
<b>Responsibility:</b>	Coordinator of International Mobility – <i>Faculties of: Education, Medicine, Nursery, Physiotherapy and Dentistry.</i>
<b>Contact details:</b>	<b>exchange.scu@uic.es (nominations)</b>

<b>Contact person:</b>	Mrs. Sharon Rauet
<b>Responsibility:</b>	Administration
<b>Contact &amp; Agreements:</b>	<b>srauet@uic.es/relint@uic.es</b>

## 2. Detailed requirements and additional information

### 2.1. Language of instruction

Spanish and English\*, with some courses in Catalan (where specified).

\*not all the degrees at UIC Barcelona offer English subjects. For more information, please, check the *specific degree file*, that your students will receive in the Information Package, after their nomination.

## 2.2 Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	Spanish	<b>B2:</b> official DELE B2 Spanish certificate and other certificates provided by: language schools, academies, home university, etc, will be accepted.  If the student doesn't reach the level, the faculty will be the one deciding if the nomination can go on or not.
Student Mobility for Studies	Any	English	<b>B2:</b> English certificate (TOEFL: paper based:550-computer based 213-internet based 80; IELTS: 6,5; Cambridge, etc)
Staff Mobility for Teaching	Any	Spanish	<b>B2:</b> official DELE B2 Spanish certificate. and other certificates provided by: language schools, academies, home university, etc, will be accepted.
Staff Mobility for Teaching	Any	English	<b>B2:</b> English certificate (TOEFL: paper based:550-computer based 213-internet based 80; IELTS: 6,5; Cambridge, etc)

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our website.

## 2.3 Language Courses

Catalan courses information and enrollment : <http://www.uic.es/en/languages/catalan>  
Spanish courses information: <http://www.uic.es/en/languages>

## 2.4 Additional requirements

Partner universities must have previously signed a bilateral agreement with UIC, and must select and officially nominate students for academic exchange who have passed all first-year subjects and who are able and willing to:

- Abide by UIC's academic calendar, rules, & regulations;
- Comply with applicable visa/immigration policies & local laws;
- Ensure complete medical coverage for their entire stay at UIC;
- Have a sufficient level of Spanish to take courses and exams in Spanish (where specified)
- Health Sciences students should provide immunization records

## 2.5 Calendar

### 2.5.1 Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b> (September to December)	15 <sup>th</sup> June
<b>Spring term</b> (January to June)	15 <sup>th</sup> November

### 2.5.2 Transcripts of Records

A Transcript of Records will be issued in February for the autumn term students and in July-August for the spring term students.

## 3 Additional information

### 3.4 Grading system

To consult our website: <http://www.uic.es/progs/obj.uic?id=5175509d2acdb>

### 3.5 Visa

Our institution will provide assistance, when required\*, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	International Relations Office
<b>Contact details</b>	relint@uic.es
<b>Website</b>	<a href="http://www.uic.es/en/international-mobility/necesserary-applications/visa">http://www.uic.es/en/international-mobility/necesserary-applications/visa</a>

\* Non-EU citizens please contact local Spanish diplomatic authorities.

### 3.6 Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	International Relations Office
<b>Contact details</b>	relint@uic.es
<b>Website</b>	<a href="http://www.uic.es/en/international-mobility/necesserary-applications/medical-insurance">http://www.uic.es/en/international-mobility/necesserary-applications/medical-insurance</a>

### 3.7 Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	International Relations
<b>Contact details</b>	<b>relint@uic.es</b>
<b>Website</b>	<a href="http://www.uic.es/en/accommodation?set=S">http://www.uic.es/en/accommodation?set=S</a> <a href="http://bcu.cat/">http://bcu.cat/</a>