



SCHOOL of
OSTEOPATHIC
MEDICINE

Policy Title: Student Promotion and Graduation
Functional Area: ACADEMIC
COCA Element: 1.6 and 9.2

Status: Final
Effective: 11/10/2017
Approved by: Leadership Council
Policy Contact: Director of Student Affairs
Responsible Office: Office of Student Affairs
Last Reviewed/Updated: 04/10/2024

Purpose: The purpose of this policy is to outline the promotion and graduation guidelines for all students at UIWSOM.

Policy Statement

Description:

The DO Student Progress Committee (SPC) monitors the progress of osteopathic medical students throughout their undergraduate medical education experience. Remediation guidelines are set by the DO Curriculum Committee (DOCC). The SPC makes recommendations regarding progression after a thorough review of the student's academic and professional performance. Evaluation and promotion of students is the responsibility of UIWSOM faculty. All unresolved professionalism issues and/or academic sanctions must be resolved before a student may advance to the next year of the curriculum and/or graduate. Only students who are in satisfactory academic standing are permitted to participate in commencement activities or graduation exercises.

Primary responsibility for student evaluation and promotion rests with the faculty. The faculty has an obligation to students, the school, and the community to evaluate students and to promote and graduate only those students who have demonstrated their suitability for the practice of medicine. Students must successfully complete all first-year curriculum requirements before proceeding to the second year. All second-year curriculum requirements must be completed before proceeding to the third year, including receiving a passing score on COMLEX-USA Level 1. Third-year core clerkships must be successfully completed, including all associated COMAT Subject Examinations, before students begin the fourth year (subject to scheduling limitations).

Summary of Graduation Requirements:

A UIWSOM student is a candidate for degree conferral if all the following responsibilities have been met:

- Complete and pass all the curricular and clinical requirements,
- Achieve passing scores for the COMLEX-USA Level 1 and Level 2-CE exams by the deadlines specified in the UIWSOM student handbook,
- Resolve any professional issues on record or pending,
- Complete all program requirements within six years,
- Satisfy all indebtedness, return all loaned or rental property, and complete Student Loan Exit Counseling at www.studentaid.gov if received student loans,
- Apply for graduation with the UIW Registrar's Office and pay all associated fees.
- Participate in the Commencement Ceremony unless special permission from the dean is granted.