

- I. **Logistics:**  
University of the Incarnate Word  
FMGT 1310- X18 Apparel 1  
Fall 2016  
**Instructor:** Dr. Melinda K. Adams  
**Office:** JB 212  
**Phone:** 805 -- 1204  
**Email:** madams@uiwtx.edu  
**Class Meetings:** TR 1:30PM – 4:15 PM, JB 224  
**Office Hours:** TR 11:00 AM – 1:00PM **or by appointment.**

## II. Overview of the Course:

### A. Course Description:

The purpose of this course is to study the application of construction techniques and the principles of pattern design. Instruction will emphasize the correct use of patterns and guide sheets, sewing tools, sewing equipment and pressing techniques. Application of design elements and clothing silhouettes will also be introduced.

### B. Course Outcomes:

- Identify parts of and safely operate sewing machines, sergers and pressing equipment.
- Identify and use a variety of sewing tools.
- Demonstrate proficiency in construction techniques.
- Construct assigned garments using specific patterns.

### C. Course Requirements:

- Attend class regularly and on time
- Keep up with class lectures and demonstrations
- Keep a notebook of sewing techniques and vocabulary learned
- Complete a pair of pajamas demonstrating abilities learned
- Complete an item using a centered or lapped zipper
- Complete two other items demonstrating abilities learned
- Correctly thread sewing machine and overlock (serger)

### D. Assessment Methods:

The course requirements will be assessed by: Projects, quizzes, classroom activities, and continuous interaction with students.

## III. Course Texts/Supplies/Materials

### A. Course Texts:

Smith, A. (2009). *The sewing book*. DK Publishing: New York, NY.

### B. Supplies:

Sewing kit:

- #2 Pencil and eraser
- Removable scotch tape
- Embroidery scissors (small, sharp, pointed end scissors) **optional**

**Sewing Machine Rental Kit:** Paid through course fees.

- The kit includes one of the following:
  - Bernina bobbin case
  - Two-piece shank
  - Large spool cap

- Zig-Zag Foot
  - Zipper foot
  - Students who continue their studies in either Fashion Design or Product Development will keep their kits. Any parts lost will be replaced by the student. The fashion department will not pay for replacements.
  - Students who declare fashion merchandising as a major, or choose not to major in fashion, at the *completion of FMGT 1310*, may return the kit to their course instructor during Finals Week.
  - Rules for refunds
    - All parts of the kit must be in working order; and all parts of the kit must be included.
    - The student's course instructor will inspect the parts before accepting the return.
    - If the kit is accepted as a return, a refund to the student's account will be processed. The value of the refund is \$50.
    - A refund will not be generated if the student continues on to FADS 1320 & FADS 2331, and then drops either one or both classes.
    - A refund will not be accepted if the student changes her/his major in the 2<sup>nd</sup>—4<sup>th</sup> year of study. The refund policy is only effective at the completion of FMGT 1310.
- Other supplies will be needed for each sewing project. Please see the project description for a list of supplies needed. Refer to the schedule to see when you should bring certain project supplies.

#### IV. Class Meeting Schedule

##### Tentative Schedule

Date	Topic	Homework	Due
8/23	Syllabus/ Cut samples/how to read pattern envelop, curved & square stitch maze	Finish cutting out sample patterns	
25	Plain seam, pinked seam, curved seam, plain seam with serge finish,		Syllabus Quiz
30	Closed serged seam, Machine basting, ease stitching, gathering/ Start Apron	Finish cutting & marking	Sewing Machine Quiz
9/1	Apron		Samples to this date
6	Apron		
8	Apron		
13	Straight dart, double-ended dart, curved dart, topstitching, edge stitching		Apron
15	Under stitching, grading slipstitch, blend hem, catch stitch		
20	PJ Bottom	Finish cutting & marking	
22	PJ Bottoms		
27	PJ Bottoms		
29	Button, Snaps/hook & eyes, turned stitched hem, mitered corner, buttonholes		PJ Bottoms
10/4	PJ Top	Finish cutting & marking	Samples from 9/13, 15, 29
11	PJ Top		
13	<b>No Class Fall Break</b>		
18	PJ Top		Serger Quiz
20	Center zipper, lapped zipper, invisible zipper		PJ Top
25	Skirt	Finish cutting & marking	
27	Skirt		
11/1	Skirt		Notebook
8 & 10	<b>ITAA finish skirt</b>		
15	Tote	Finish cutting & marking	Skirt
17	Tote		
22- 24	<b>No Class Thanksgiving</b>		

29	Tote		
12/1	Tote		
12/6	Final		Tote

\*\*\* *You must be present at the final or you will fail the class.* Late projects will not be accepted nor will early ones. No changes can be made to projects after submission. We will not wait for you. If you are not on time, your final project will not be accepted. You must have to the discipline to complete your project on time and to get yourself to the presentation on time.\*\*\*

## V. Grading Activities, Criteria and Guidelines

		% Range		Grade Points	
A. Evaluation:		Grade	Low	High	
Apparel I Notebook	20%	A	92.50%	100%	4.00
Apron	12%	A-	89.50%	92.40%	3.70
Pajama Project: pants	14%	B+	86.50%	89.40%	3.30
Pajama Project: Top	14%	B	82.50%	86.40%	3.00
Skirt	15%	B-	79.50%	82.40%	2.70
Tote	15%	C+	76.50%	79.40%	2.30
Sewing Machine & Overlock Quiz	10%	C	69.50%	76.40%	2.00
<b>Total</b>	<b>100%</b>	D+	66.50%	69.40%	1.70
		D	62.50%	66.40%	1.00
		D-	59.50%	62.40%	0.07
		F	59.40%		0.00

### B. Grading Scale

Students will be evaluated on their ability to meet the course objectives based on their fulfillment of the class projects and assignments.

**Assignment Policy:** All assignments and projects are due at the beginning of class on the dates given unless otherwise noted. No assignments or projects will be accepted after the beginning of class on the assigned date. There will be a sign-in sheet for each assignment and projects. These are used to record receipt of the assignment as well as the date and time of the receipt. This is a separate page from the attendance sheet. This is for your protection as well as the instructor's. It is your responsibility to sign your assignment in.

**Late Assignments:** LATE ASSIGNMENTS WILL NOT BE ACCEPTED. All assignments are due at the beginning of class unless otherwise noted in the syllabus. **Only students with an excused absence (doctor's note required) will not be faulted for a late assignment. However, the assignment must be made up by the next class period following the absence, or the late policy will apply.** Those who have skipped class and do not have acceptable documentation of illness or family emergency will not have this grace period. Their assignments will be graded as late regardless of the absence.

**NOTE:** You are responsible for any changes to the project/assignment specifications made orally in class. Please pay attention when projects are being reviewed, ask ahead of time if you want to get started early and find out if you missed anything when absent.

**Performance Level:** To obtain an "A" in this course, the student must maintain accuracy. In addition, every project is to be on time, with no more than 2 absences. Only the highest-level students will receive an "A". Simply being present and turning in assignments does not "entitle" one to an "A". Nor does it "entitle" one to any other passing grade. Only absolute excellence in work and a terrific attitude as well as other factors earns one an "A". Even just to receive a passing grade will require a lot of hard work and diligence to meet the requirements of the course and the assignments. A passing grade does not mean that the project was merely completed, but that it was also deemed acceptable by the instructor and met ALL of the guidelines.

## C. Assignments

**Apparel 1 Notebook:** This is a collection of examples of the techniques learned in class. On each day that we are doing samples, you must bring in your written directions for how to perform each sample. These will be your ticket into class on these days. You will make corrections to these as I demonstrate and you actually complete the sample. Refer to the project directions for a full explanation.

**Syllabus Quiz:** You will have a quiz over what is covered in the syllabus on the first day of class. The quiz is to review the information that was covered in class and is available in blackboard.

**Machine Quizzes:** There will be a quiz on threading both the sewing machine and the serger (overlock) that each student must pass satisfactorily. Please see the syllabus for quiz dates.

**Garment Projects:** For each of the projects below, on the day we start the project, you must bring your chosen fabric that has been washed (according to the directions on the end of the bolt) and ironed. If you have not washed your fabric, you will not be allowed to start the project until this has occurred.

**Apron:** Each student will complete an apron to demonstrate techniques learned in class. See the project directions for a full explanation. Pattern Simplicity 1147

**Pajama project:** Each student will complete a pair of pajamas to demonstrate the techniques learned and abilities acquired in class. See the project directions for a full explanation. Patterns to choose from Butterick 6837 or Simplicity 3971.

**Skirt:** Each student will complete a skirt to demonstrate techniques learned and abilities acquired in class. See the project directions for a full explanation. Patterns to choose from Simplicity 1465 (view C only) or 1559; McCall's 3341.

**Tote:** Each student will complete a tote to demonstrate techniques learned and abilities acquired in class. See the project directions for a full explanation. McCall's 5824

## VI. Participation, Punctuality and Attendance

**A. Attendance Policy:** Attendance and participant in this class is mandatory. In addition to maintaining the appropriate average in any class, ATTENDANCE WILL AFFECT THE FINAL GRADE IN THE FOLLOWING WAYS:

As this class meets only twice a week, students are allowed 2 absences from this course during the semester. **Each** additional absence will result in the loss of 10% from your final course average. (Department Policy).

### **Absences and Tardies:**

An Attendance Sheet will be located at the front of the classroom. After the official beginning of class the sheet will be marked and all subsequent signatures will be considered tardy. ***It is YOUR responsibility to sign in – not the instructor's.*** Students that are in class, but did not sign in are still considered absent. Sign-in sheets will be posted in blackboard under the Check your attendance tab. The sheets will be posted once a week. Review this before emailing me to find out when you were absent.

Three tardies equal one absence. If a student misses more than 15 minutes of class they are considered ABSENT regardless of whether it is at the beginning, during or at the end of class. If you leave within the last 15 minutes, but before you are dismissed, you are tardy.

ALL absences count regardless of being excused or unexcused. However, an excused absence will allow you to make up missed work, whereas an unexcused absence does not. An excused absence is defined as a

verified illness, family emergency, religious observance, or University-sponsored event. A doctor's note is required for an illness to be excused. Notice of funeral or some other form of official documentation is needed for family emergencies. ALL UNDOCUMENTED ABSENCES are unexcused.

**Documentation:**

All excused absences must be accompanied by proper documentation within ONE WEEK of the student's return from his or her absence. If documentation is not provided within one week, the absence will count as unexcused, which means work missed that day cannot be made up.

**Officially Approved Trips or Planned Absences:**

Students must notify instructors in writing at least two weeks prior to planned absences such as participation in an official university function. Remember: This still counts as an absence. It just means you are allowed to make up your work within the pre-arranged amount of time.

**Religious Observances:**

The University of the Incarnate Word welcomes persons of diverse backgrounds and is therefore providing reasonable accommodations for students wanting to attend religious observances and who will miss class. Students must inform instructors at least two weeks prior to attending a religious observance. Students use the form found in the UIW Student Handbook & Student Code of Conduct to request accommodations from the instructor.

**Special Note:**

As the fashion industry is one of the most competitive career areas in the U.S., it is essential to develop professional habits and strong work ethics early in order to significantly increase your chances of success. Among these habits are attendance, punctuality, honesty, integrity, completing all work entirely and on time, respect for others and enthusiasm for your work. As such, many of the course policies reflect these and are set to engrain these habits into your way of life as early as possible, making you a much more employable person.

**B. Class Participation:**

Participation in all classes is expected and required. **All work is expected to be completed and finished 100% by the student and handed in on time during the semester. All items must be worked on at least 75% in class or they will not be accepted the day they are due.**

1. Obtain items on the tool list that have not been provided for you by the second class session and bring to every class. **If you do not bring needed supplies to class, 5 points will be deducted for each incident.**
2. Obtain commercial patterns which have been pre-selected by the instructor. Fabric must also be approved by the instructor prior to purchase. **UNAPPROVED PATTERN AND/OR FABRIC WILL NOT BE ACCEPTED AND STUDENT WILL BE REQUIRED TO RE-START PROJECT WITH APPROVED ITEMS.**

**VII. Disability Accommodations:** The University of the Incarnate Word is committed to providing a supportive, challenging, diverse and integrated environment for all students. In accordance with Section 504 of the Rehabilitation Act – Subpart E, Title III of the Americans with Disabilities Act (ADA), and Title III of the ADA Amendments Act of 2008 (ADAAA), the University ensures accessibility to its programs, services and activities for qualified students with documented disabilities. To qualify for services, the student must provide Student Disability Services with the appropriate documentation of his or her disability at the time services and/or accommodations are requested.

**Pregnancy Accommodations:**

Under the Department of Education's (DOE) regulations implementing Title IX of the Education Amendments of 1972, the University does not discriminate against any student on the basis of pregnancy or pregnancy related conditions.

**To request reasonable accommodations for disability, temporary disability (e.g., injury, surgery) or pregnancy, please contact:** Student Disability Services, 4301 Broadway CPO 286, Administration Building – Suite 105, San Antonio, TX 78209. (210) 829-3997 (210) 829-6078 [www.uiw.edu/sds](http://www.uiw.edu/sds)

## **Title IX Information**

Unlawful discrimination has no place at the University of the Incarnate Word. It violates the University's core values, including its commitment to equal opportunity and inclusion, and will not be tolerated. The University of the Incarnate Word prohibits sexual misconduct, that can include: (1) sex and gender based discrimination; (2) sexual and sex and gender based harassment (including a hostile environment based on sex or gender); (3) sexual assault; (4) sexual exploitation; (5) stalking; and (6) relationship violence (including dating and domestic violence). For more information, or to report an incident, please visit [www.uiw.edu/titleix](http://www.uiw.edu/titleix).

## **CLASSROOM AND LAB USE:**

Students are to respect the rights of others by treating faculty and classmates with respect. They are to respect the property of others and to use departmental supplies and equipment carefully.

In addition, please

- **READ AND KEEP YOUR SYLLABUS**
- No food or drink in the sewing or computer labs
- No portable music devices during class without the expressed consent of the teacher
- No sleeping in class
- Students should refrain from any unnecessary disruptive talking during class (faculty encourage an open environment in which everyone has the right to express their own opinions and ideas). However, everyone should be able to do so without having to talk over any of their peers in order to be heard
- Turn off cell phones, pagers, PDA phones in classrooms
- No portable video game systems during class
- No laptops unless they are part of the on-going lesson
- No working on unrelated topics in class
- No walking in front of the teacher while they are teaching
- Only students enrolled in the class may be in the classroom during class
- No late work
- Departmental supplies are for in-class work

## **ACADEMIC HONESTY STATEMENT**

The highest standards of academic honesty are expected in the course. Forms of academic dishonesty include, but are not limited to cheating, plagiarism, counterfeit work, falsification of academic records, unauthorized reuse of work, theft, collusion. See the student handbook for definitions and procedures for investigations of claims of academic dishonesty.

### **Forms of Academic Dishonesty (including but not limited to):**

- Cheating on tests, examinations or other class or laboratory work
- Involvement in plagiarism (appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit)
- Counterfeit work, including turning in as one's own, work which was created, researched or produced by someone else
- Falsification of Academic Records- knowingly and improperly changing grades on transcripts, grade sheets, electronic data sheets, class reports, projects, or other academically related documents
- Unauthorized reuse of work- turning in of the same work to more than one class without the consent of the instructors involved
- Theft- unauthorized use or circulation of tests or answer sheets specifically prepared for a given course and as yet not used or publicly released by the instructor of the course, or theft of completed tests
- Collusion- involvement in collusion (unauthorized collaboration with another person in preparing course work)
- Facilitating Academic Dishonesty – intentionally or knowingly helping or attempting to help another to violate a provision of the code of academic integrity

## **GRADING OF GARMENTS (and Assignments/Projects)**

- Garments (Assignments/Projects) must be entirely completed to be graded

- Grading will be based on quality according to the rubrics (specifications) for each construction course
- The student will have to have a C or better to proceed to the next level in the fashion degree plan
- No late work or extra credit will be accepted
- IPs will only be issued in extreme circumstances

NB: The student will have to earn a C or better to proceed to the next level in the fashion degree plan.

**FMGT 1310: Apparel I**  
Student Agreement

I \_\_\_\_\_ have read the FMGT 1310–Fall 2016 Course Outline. I understand and agree to all the policies therein pertaining to student conduct, attendance, assignments, late assignments, and the performance level that is expected of me in this course.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone number/cell phone

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Email – Print clearly