



University of the Incarnate Word

Add/Registration/Drop Form

Students: By your signature, you agree to the following. You are responsible for cancelling your registration if you do not plan to attend class or complete the course requirements. You are responsible for your financial obligations and grades regardless of whether you attend class or not. Fees are assessed for late registration and add/drop. Refer to deadlines at uiw.edu/registrar/deadlines.

This process is not complete until the Registrar's Office receives the signed form.

Semester/Year: Fall _____ Spring _____ Summer _____ Student ID: _____

Student's Name: _____

Phone Number: (_____) _____ E-Mail: _____

Student's Signature _____ Date _____ Advisor's Signature _____ Date _____

REGISTER OR ADD A CLASS						
CRN	DEPT	Number	Section	Grade Mode N = Normal; A = Audit; P/F = P/F	Approval Signatures (IF REQUIRED): Check box to indicate reason for signature.	The Instructor/Dean's signatures are required to override a closed class.
					<input type="checkbox"/> Signature Requirement <input type="checkbox"/> Over-ride Class Limit <input type="checkbox"/> Over-ride Pre-requisite <input type="checkbox"/> Time-Conflict	
					<input type="checkbox"/> Signature Requirement <input type="checkbox"/> Over-ride Class Limit <input type="checkbox"/> Over-ride Pre-requisite <input type="checkbox"/> Time-Conflict	
					<input type="checkbox"/> Signature Requirement <input type="checkbox"/> Over-ride Class Limit <input type="checkbox"/> Over-ride Pre-requisite <input type="checkbox"/> Time-Conflict	
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					<input type="checkbox"/> Signature Requirement <input type="checkbox"/> Over-ride Class Limit <input type="checkbox"/> Over-ride Pre-requisite <input type="checkbox"/> Time-Conflict	
					<input type="checkbox"/> Signature Requirement <input type="checkbox"/> Over-ride Class Limit <input type="checkbox"/> Over-ride Pre-requisite <input type="checkbox"/> Time-Conflict	

DROP A CLASS (Complete the WITHDRAWAL form to drop ALL of your courses.) Contact the Financial Aid Office before you drop any course. This action may affect your graduation.				
CRN	DEPT	Number	Section	NOTE: Dropping courses may not remove charges from your account.

TOTAL HOURS ENROLLED _____