



**INSTITUTIONAL EFFECTIVENESS COUNCIL MINUTES
March 17, 2015, 12:00, Library-Special Collections**

Present: Aitsebaomo, Ayala, Connelly, Cruz, Dimas, Esparza, Hall, James (Chair), Jasso, Logan, Maher, McMakin, Nordquist, Rodriguez, Stein, Vichcales, Welkey, Yang
Ex Officio: Light, Jurenovich **Guest:** Barbara Aranda-Naranjo

UIW Action on SACSCOC Visit

Glenn indicated repair work was under way on the 3 items required by the visiting team for a follow-up report: 1) the QEP team is addressing the assessment recommendations, 2) 4 folks from CIW will visit campus on 4/21 to consult on adding PRs to their processes, and 3) a faculty team will meet on 3/18 to develop a plan for the Core outcome of aesthetic engagement.

Administrative Program Reviews

Glenn noted that the visiting team did not single out this area of PRs as requiring an additional report. They, in effect, affirmed that we have processes in place to address any improvements needed. To this end, he said that over the last 10 years we have been experimenting with different approaches more or less based on the academic template of questions. Last fall, Kevin, Sandy, Paul, and Dot developed a more tailored template that was piloted successfully and now will be used in coming years and evaluated as we go along.

Glenn shared an itemized index of PRs due from 2013 through 2017. This includes a list of annual reports received as of 2/15. Ten-starred items will be stored in a drop box folder for access by IEC. At the end of the meeting, IEC members volunteered to look at 2-3 each of these and report back at the April meeting on how well offices were working with the new template.

It was clarified that academic deans' offices were not separate units for PR. They all fall under the Provost and will be evaluated together in PR.

Rubric for Reviewing PRs

IEC walked through a draft prepared by Glenn based on weaknesses most often called out in this area and presented at SACSCOC workshops. IEC made various suggestions on the 4-part rubric: Office mission statement; Identify desired outcomes; Assess the extent the outcomes are achieved (or not); Use results to improve. Glenn will incorporate suggestions and email IEC a revised rubric soon for use in the next month.

Multi-Institutional Study of Leadership (MSL)

Barbara explained that this survey being used by 100 universities will be launched for UIW students on 3/25 and continue through 4/16. The purpose is to establish baseline data on UIW students and leadership so we can track any progress over the years and also compare UIW with other universities. Barbara also announced that an Office of Sustainability had been approved to begin 6/1/15. It will be led by 2 faculty and Daniel Potter, with its office at the Solar House. The office will report to Barbara.

Next Meetings: 4/14, 5/5 all at noon in Special Collections