

# INTERNATIONAL ADMISSIONS

IMPORTANT: ENTIRE APPLICATION MUST BE COMPLETED.  
PLEASE READ INSERTS THOROUGHLY.



## UNIVERSITY OF THE INCARNATE WORD

International Admissions Office 847 East Hildebrand San Antonio, TX 78212

Phone: 210.805.5707 [intladmis@uiwtx.edu](mailto:intladmis@uiwtx.edu)

[www.uiw.edu](http://www.uiw.edu)

# APPLICATION EXPLANATIONS

1. **COMPLETE AND SIGN APPLICATION**
  - The application must be signed by the student, not by a parent, guardian or agency.
2. **SUBMIT \$20 APPLICATION FEE**
  - This fee should accompany your application. You may use cash, check or money order made payable to University of the Incarnate Word.
3. **SUBMIT EDUCATIONAL DOCUMENTS**
  - Official high school and/or university transcripts (record of grades received) and documented proof of graduation are required. These documents must be translated into English. If the translation is done by a third party, an official transcript in the native language must also be submitted.
4. **(FOR TRANSFER STUDENTS)**
  - A detailed course or course-by-course evaluation and course descriptions in English are required. These documents are required as part of the application and the admission decision will not be made without them. Credential evaluations must include all courses completed, including repeated courses and failing grades. For a list of approved evaluation services, please visit <http://www.naces.org/members.html>.
5. **SUBMIT OFFICIAL PROOF OF ENGLISH LANGUAGE PROFICIENCY**
  - TOEFL score requirements: undergraduate 79; graduate 83. **Official scores must be submitted directly to UIW from the testing service.** ETS institution code: 6303.
  - IELTS score requirements: 6.5 for all levels.
  - Any student that does not provide official proof of the required English language proficiency test **will be tested upon arrival** at the University of the Incarnate Word. It is important to know that students with limited English **are restricted in the number of academic courses** they may take **AND** they must take English as a Second Language at an **additional cost**.
6. **IF APPLYING FOR GRADUATE STUDY, BE SURE TO SUBMIT OFFICIAL TEST SCORES DESIGNATED BY SPECIFIC GRADUATE PROGRAM (GRE, GMAT OR MAT).** Check with International Admissions Office for requirements.
7. **SUBMIT TWO LETTERS OF RECOMMENDATION**
8. **SUBMIT IMMIGRATION AND FINANCIAL REQUIREMENTS (see blue sheets)**
  - Be sure to include a copy of your passport and any visa you hold.
  - The Affidavit of Support must be filled out by the account holder for the financial documentation.
9. **SUBMIT PROOF OF THE MENINGITIS VACCINE**
  - All new students under the age of 22 are required to submit proof of the meningitis vaccine prior to registration and arrival. Please include a copy of your immunization record showing the meningitis vaccine with the application documents. <http://www.uiw.edu/health/meningitischange.html>
10. **HOUSING APPLICATION (if plan to live on-campus)**
  - Students must notify the International Admissions Office of their intent to study at the University of the Incarnate Word. Upon confirmation or visa approval, students will be notified via email on how to apply for housing.
  - All international exchange students (those studying at UIW for one or two semesters only and who plan to return to their home campuses) are required to live on campus. No exceptions.

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By submitting this application, I certify that I am seeking to enroll at the University of the Incarnate Word and that the information which I have given on these pages is complete and true to the best of my knowledge. I agree that if accepted for admission, I shall comply with all the rules and regulations of the University which may be in effect or which shall be put into effect while I am a student.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

## CONTACT INFORMATION

**International Admissions Office**  
**University of the Incarnate Word - International Conference Center**  
**847 East Hildebrand**  
**San Antonio, TX 78212 USA**  
Phone: 210.805.5707 Email: [intladmis@uiwtx.edu](mailto:intladmis@uiwtx.edu)  
Visit our website at [www.uiw.edu/internationaladmissions](http://www.uiw.edu/internationaladmissions)  
[www.facebook.com/uiwinternationaladmissions](http://www.facebook.com/uiwinternationaladmissions)



## EDUCATIONAL HISTORY

Schools you have attended (or are attending at present):

Name & Location	From (month/year)	To (month/year)	Degree received

## ENROLLMENT INFORMATION

I am applying for 20\_\_  Fall (August – December)  Spring (January – May)  Summer (June – August)

I expect to be a:  Freshman  Transfer  Graduate  Doctoral

Exchange Student (Name of Sister School) \_\_\_\_\_

Duration of Exchange \_\_\_\_\_  Has our International Office received official notification from your school representative?

While attending UIW, I am interested in English as a Second Language program.

I plan to live on campus (circle one) Yes No (Please see #10 on the Application explanations)

## Field of Study (refer to insert):

Major: \_\_\_\_\_

Concentration: \_\_\_\_\_

### FOR UNDERGRADUATE APPLICATIONS ONLY

Please check each test you have taken or plan to take and give the score:

TOEFL/IELTS Yes  No  Score \_\_\_\_\_ Date \_\_\_\_\_  
 SAT Yes  No  Score \_\_\_\_\_ Date \_\_\_\_\_  
 ACT Yes  No  Score \_\_\_\_\_ Date \_\_\_\_\_

### FOR GRADUATE APPLICATIONS ONLY

Please check each test you have taken or plan to take and give the score:

TOEFL/IELTS Yes  No  Score \_\_\_\_\_ Date \_\_\_\_\_  
 GRE Yes  No  Score \_\_\_\_\_ Date \_\_\_\_\_  
 GMAT Yes  No  Score \_\_\_\_\_ Date \_\_\_\_\_

*\*Official test results must be sent to UIW by the testing center.*

## RECRUITMENT DATA (optional)

Are you applying to any other institutions in the United States? If so, please list your top three choices in order of preference. This information will not be considered in your admission process.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_



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