INFORMATION SHEET
for International Scholars/Professors visiting UIW

Before a "Certificate of Eligibility" to obtain a J-1 visa for visiting international short-term scholars, or professors can be issued, the International Student Office needs the sponsor to fill out this form that contains information needed for the issuance of the "Certificate of Eligibility."

Please complete the following:

Exchange visitor will be a Short-term Scholar ☐
a Professor ☐

I. BIOGRAPHICAL INFORMATION

Family Name _____ First Name _____

Male ☐ Female ☐ Date of Birth _____ City of Birth _____
(MM / DD / YYYY)

Country of Birth _____ Country of Citizenship _____

Country of Permanent Residence _____

Has this applicant been in J-1 visa status before: no ☐ yes ☐ dates _____

II. PROGRAM INFORMATION

Supervisor in host department: _____

Office telephone _____ fax _____ email_____

Duration of stay: from _____ to _____

Field of research, teaching _____

Brief description of program:

III. DOCUMENTATION OF FINANCIAL SUPPORT

Federal regulations require the university to obtain documentation to support adequate financial resources to meet all expenses related to the program. Identify below the sources of funding available for the period of stay. ***Please provide evidence of support***.

Amount (in U.S. dollars)	Source
Item Description ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ **Total:** $0	

Housing will be paid by: Sponsor ☐ Visitor ☐
Insurance provided by: Sponsor ☐ Visitor ☐

IV. Authorization

The issuance of the "Certificate of Eligibility" for Short-term Scholars and visiting Professors needs to be authorized by the respective Dean.

....
(Signature of the Dean) (Date)

University of the Incarnate Word
School of

.....
(Title)

For Office Use Only

DS-2019 issued on ..... By: .....

Document sent to applicant on ..... Through Department ☐

By Mail ☐

By DHL ☐