You May Need to Check Your Withholding

Since you last filed Form W-4 with your employer did you...

- Marry or divorce?
- Gain or lose a dependent?
- Change your name?

Were there major changes to...

- Your nonwage income (interest, dividends, capital gains, etc.)?
- Your family wage income (you or your spouse started or ended a job)?
- Your itemized deductions?
- Your tax credits?

IF YOU ANSWERED “YES”...

To any of these questions or you owed extra tax when you filed your 1999 return, you may need to file a new Form W-4 for 2001. See your employer for a copy of the 2001 Form W-4 or call the IRS at 1-800-829-3676.

Now is the time to check your withholding. For more details, get Publication 919, How Do I Adjust My Tax Withholding?

Employer: Please post or publish this Bulletin Board Poster so that your employees will see it. Please indicate where they can get forms and information on this subject.

Cut here and give Form W-4 to your employer. Keep the top part for your records.

Employee's Withholding Allowance Certificate

Form W-4

Employee's Withholding Allowance Certificate, see page 2

Employee’s W-4

For Privacy Act and Paperwork Reduction Act Notice, see page 2

IRS

Department of the Treasury
Internal Revenue Service
www.irs.gov
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Employee’s name and address (Employer Completes lines 3 & 10 only if sending to the W-4)