

University of the Incarnate Word Occupancy Agreement Contract Fall 2008 and Spring 2009

Important: Please read carefully the terms and conditions of this Agreement.

I have read and understand that this agreement is for the Fall Semester of 2008 and the Spring Semester of 2009. I understand that a room will assigned to me based on my eligibility for occupancy and the availability of housing. This Agreement does not guarantee any particular type, location, or size of room. I agree to pay the established rate for any space, which I am assigned.

I understand the Occupancy Agreement can be cancelled prior to occupancy according to the refund schedule and process.

All cancellations must be made directly by email to the Residence Life Coordinator, housing@uiwtx.edu

I understand if I cancel this contract after occupancy, for any reason other than those stated below, and in the agreement policy, I will be charged a cancellation fee of \$500 and forfeit my deposit.

I may cancel my agreement only if I meet one of the following exceptions: 1) graduating from the university after the Fall Semester 2) leaving the university after the Fall semester as indicated on the housing application form 3) will be participating in a recognized UIW program outside the city of San Antonio.

I understand that I must purchase a meal plan each semester I reside in housing. The meal plan options will depend upon the residence hall assigned to me.

If I choose to stay on campus during the breaks between semesters, I agree to pay for break housing. (All residents staying on campus between semesters will be required to pay for break housing.)

All details regarding the cancellation policy and other agreement information can be found in the UIW Occupancy Agreement Policy and Information booklet I have received with this Occupancy Agreement Contract. The terms and conditions of the UIW Occupancy Agreement Policy are incorporated herein as if fully set forth in this document. By signing this, I agree to comply with the terms of occupancy, UIW Occupancy Agreement Policy, the UIW Student Handbook, and the Guidelines for Community Living and agree to be familiar with the policies and procedures set forth by the University and the Department of Residence Life. I further agree to carry my residence hall key and UIW ID at all times. If I should lose either my key or ID, I will report the loss to the Campus Life Office and pay for their replacement.

My signature below indicates that I accept the Campus Housing assigned, that I have received a copy of the Occupancy Agreement policy and Information booklet, and I agree to all terms of this Agreement.

Print and Sign if Accepting

Date

*If you are 17 years of age or younger and you are accepting housing, then your parent or legal guardian must also sign this agreement. By signing, you or your parent or legal guardian will be legally bound to the terms of this agreement.

Date

Signature of Parent or Legal Guardian

Relationship

I have received a copy of the Agreement Policy this ____ day of _____, _____. _____
Signature

White – Student Housing File

Yellow – Student Copy