

**2008-09 Work-Study Job Description Form
University of the Incarnate Word**

Department: Pharmaceutical Sciences Location: Feik School of Pharmacy Supervisor: Diana V. Salazar Supervisor Phone: 210-883-1030 Supervisor E-mail: salazar@uiwtx.edu

Job Title: Laboratory Assistant
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General Job Description/Qualifications:
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Available to work on Monday and Wednesday from 8am – noon.
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Clean, organize, setting and break down of lab equipment.

Clean laboratory glassware.

Wipe down laboratory benches

Refill stock bottles and supply trays

Make buffers and solutions given explicit directions
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Specific Skills Required:

*Must be a team player and display responsibility, dependability and willing to learn multiple functions of the pharmaceutical lab
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*Must have working knowledge of MS Office.
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*Preferable a science major.
