



**University of the Incarnate Word**  
**Office of Financial Assistance**  
**2009-2010 UIW Student Information Form**

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[www.uiw.edu/finaid](http://www.uiw.edu/finaid)  
 Revised 10/2008

Last Name	First Name	MI	Student ID Number
Address		City	State and Zip
Major	Home/Cell Phone Number(s)		Expected Graduation Date

**Please read carefully. Your signature verifies you understand all of the policies outlined in this form.**

**Enrollment Requirements (check each box to acknowledge each requirement):**

- Undergraduate main campus students must enroll **full-time in main campus coursework** to receive UIW Grants, UIW Scholarships (academic, performance, and endowed), State grants and/or Federal grants (other than Pell).
- Students must complete a 2009 Summer Application for summer aid for **main campus** coursework.
- Students are responsible for enrollment and financial obligations to the university, regardless of payment methods, attendance or performance in class. Your enrollment (as indicated by your registration) indicates your intent to receive credit and acceptance of all university charges for the semester and/or term.  
**Once registered, it is your responsibility to drop classes or withdraw if you plan not to attend.**
- Graduate, ADCaP and Online student loans are certified in 8 week term periods. Students enrolled in these programs who will not enroll in the second Fall or Spring term may request that the OFA review their eligibility to accelerate their second disbursement (as long as minimum enrollment requirements are still met).
- To be eligible for federal loans, you must be enrolled at least half-time.** Students enrolled in terms of eight weeks or less will not receive disbursements for federal loans until they attend half-time hours for the overall semester. For example, undergraduate students taking 3 hours in Term 1 and 3 hours in Term 2 will not receive loan funds until Term 2 begins. Please refer to the table below for enrollment requirements.

**Enrollment Definitions (Minimum Credit Hours per Semester Needed):**

	Undergraduate *	Graduate*	Pharmacy	Ph.D.	Ph.D. (Dissertation)
Full-Time	12	9	12	6	3
Half-Time	6	4	6	3	1

\*Includes Main Campus, ADCaP and/or On-line students

**Completion Requirements (check each box to acknowledge each requirement):**

- You must demonstrate Satisfactory Academic Progress (SAP) in order to maintain eligibility for federal financial aid. Undergraduate students must maintain a 2.0 cumulative GPA and successfully complete 75% of all attempted coursework. Graduate students must maintain a 3.0 cumulative GPA and successfully complete 75% of all attempted coursework. Attempted coursework includes all coursework taken at UIW and transferred from another college.
- If you receive aid (including federal loans) and withdraw (or have registration cancelled) you may be subject to returning a portion of those funds to their source. If you withdraw or drop courses prior to loan proceeds crediting your account, you may not be eligible for those funds.
- Renewal of State grants requires completion of 24 credit hours per academic year and a 2.5 cumulative GPA

**(two-sided document)**

Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

**Please read carefully. Your signature verifies you understand all of the policies outlined in this form.**

**Outside Resources:**

Financial Assistance awards may be adjusted if any reported FAFSA information changes, or if the student receives funds from outside resources (i.e. VA benefits, discounts, outside scholarships, waivers, employer-paid tuition, etc.).

**Students are required to notify our office of any outside resources not awarded through our office.**

**If you are currently aware of a resource for the 2009-2010 academic year, please list it below:**

Source of funds	Amount for Summer 2009	Amount for Fall 2009	Amount for Spring 2010
VA Benefits (Chapter 31 benefits)	\$	\$	\$
Outside Scholarships (total expected)	\$	\$	\$
UIW Resident Assistant Waiver	\$	\$	\$
UIW Discounts (Military, E-Army, Senior Learner, etc.)	\$	\$	\$
ROTC Program	\$	\$	\$
Employer Paid Tuition or Reimbursement	\$	\$	\$
Other Resources (description: _____)	\$	\$	\$

**Certifications and Responsibilities:**

- State grants and loans are received EFT (Electronic Funds Transfer) from the State. Do you authorize UIW to receive the EFT of State funds?  
 **Yes, I authorize UIW to receive State funds on my behalf.**     **No, I do not authorize EFT.**
- Are you more than 30 days delinquent on making your child support payments?  
 **Yes, I am more than 30 days delinquent.**     **No, I am not.**
- UIW receives funds from various sources to help fund your cost of attendance at UIW. You must allow UIW to receive these funds for you. Do you authorize UIW to credit your financial assistance to your student account for tuition, fees, books, room and board (if on-campus) and any other educational expenses?  
 **Yes, I authorize UIW to credit my account.**     **No, I do not.**
- If you are eligible for a refund from your financial assistance, would you like to convert a portion of those funds to a credit to use at the UIW Bookstore two weeks prior to the start of the term or semester?  
 **Yes.**     **No, I will cover the cost of my textbooks without financial assistance.**
- I am responsible for all debts owed to UIW regardless of financial aid eligibility (due to ability to meet Satisfactory Academic Progress requirements, apply for aid, or qualify for loans). In addition, I understand that after the published 100% Refund Period, I am responsible for all charges even if I drop or withdraw.**
- If I withdraw from all classes after being paid financial assistance, I may be responsible for a repayment of Federal or State funds based upon the regulations from the U.S. Department of Education. I understand that I am awarded aid for the entire semester and funds are disbursed at the beginning of the enrollment period(s). If I cease enrollment prior to the end of the semester, I have not earned all aid awarded and a portion will be returned. I will contact the Office of Financial Assistance about the consequences prior to withdrawing.**
- I understand that the Office of Financial Assistance will use my UIW email account (Cardinal Mail) to contact me about missing information, fund disbursements, workshops, deadlines and scholarship opportunities.**

**By signing this form, you acknowledge that your financial aid will be used for educational purposes only. You certify that the information you have provided on this form is accurate and that you understand the policies outlined in this form. Additional explanation in electronic format is at [www.uiw.edu/finaid](http://www.uiw.edu/finaid), or in our office.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date