



**University of the Incarnate Word**  
**Office of Financial Assistance**  
**2008-2009 UIW Student Information Form**

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[www.uiw.edu/finaid](http://www.uiw.edu/finaid)  
 Revised 01/2008

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Last Name	First Name	MI	Student ID or Social Security Number
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Major	Home/Cell Phone Number (s)	Expected Graduation Date
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***Please read carefully. Your signature verifies you understand all of the policies outlined in this form.***

**Enrollment Requirements:**

- You must be enrolled full-time to receive Institutional Scholarships (including academic, performance, and endowed), UIW Grants, State grants and/or Federal grants (other than Pell).
- **You must be enrolled at least half-time to receive Federal Loan Assistance (including Stafford, PLUS and Graduate PLUS loans).** Some lenders will provide private loans for less than half-time enrollment.
- You are responsible for enrollment and financial obligations to the university, regardless of payment methods, attendance or performance in class. Your enrollment (as indicated by the submission of the registration form or your registration on-line) indicates your intent to receive credit and acceptance of all university charges for the semester and/or term.
- To be eligible for loans, you must meet at least the half-time enrollment standard. Students enrolled in terms of eight weeks or less will not receive disbursements for Federal Loans until they have attended 6 undergraduate or 4 graduate hours for the overall Summer, Fall, or Spring semester. For example, undergraduate students taking 3 hours in Term 1 and 3 hours in Term 2 will not receive loan funds until Term 2 begins.
- **Once registered, it is your responsibility to drop classes or withdraw if you plan not to attend.**

**Enrollment Definitions (Minimum Credit Hours per Semester Needed):**

	Undergraduate *	Graduate*	Pharmacy	Ph.D.	Ph.D. (Dissertation)
Full-Time	12	9	12	6	3
Half-Time	6	4	6	3	1

\*Includes Main Campus, ADCaP and/or On-line students

**Completion Requirements:**

- You must demonstrate Satisfactory Academic Progress (SAP) in order to maintain eligibility for federal financial aid. Undergraduate students must maintain a 2.0 cumulative GPA and successfully complete 75% of all coursework, and graduate students must maintain a 3.0 cumulative GPA and successfully complete 75% of all coursework.
- If you receive aid (including federal loans) and withdraw (or have registration cancelled) you may be subject to returning a portion of those funds to their source. If you withdraw or drop courses prior to loan proceeds crediting your account, you may not be eligible to have the loan proceeds after the withdrawal or drop date.
- Renewal of UIW Academic Scholarships require full-time undergraduate enrollment and a 3.0 cumulative GPA
- Renewal of State grants requires completion of 24 credit hours per academic year and a 2.5 GPA

**(two-sided document)**

**Certifications:**

- State grants and loans are received EFT (Electronic Funds Transfer) from the State. You must allow UIW to receive these funds for you. Do you authorize UIW to receive the EFT of State funds to your student account?  
 \_\_\_\_\_ Yes, I authorize UIW to receive State funds on my behalf. \_\_\_\_\_ No, I do not authorize EFT.
- UIW receives funds from various sources to help fund your cost of attendance at UIW. You must allow UIW to receive these funds for you. Do you authorize UIW to credit your financial assistance to your student account for tuition, fees, books, room and board (if on-campus) and any other educational expenses?  
 \_\_\_\_\_ Yes, I authorize UIW to credit my account. \_\_\_\_\_ No, I do not.

**Outside Resources:**

- You are required to notify our office of any outside resources not awarded through our office. Financial Assistance awards may be adjusted if any reported FAFSA information changes, or if the student receives funds from outside resources (i.e. VA benefits, discounts, **loans not certified by UIW**, outside scholarships, waivers, funds from tuition reimbursement, employer-paid tuition, etc.).

**If you are currently aware of a resource for the 2008-2009 academic year, please list it below:**

Source	Amount for Summer 2008	Amount for Fall 2008	Amount for Spring 2009

**Release of Information:**

This authorization will be considered as a waiver of any and all of your rights and/or privileges as provided under the Family Educational Rights and Privacy Act (FERPA), as amended. Please select **one** of the following:

- I do not allow the UIW OFA to discuss my financial aid information with anyone other than myself.** I wish to keep all my information confidential and do not want to share information concerning my financial assistance awards with any other individuals (i.e. parents, family members, and spouse), organizations, or agencies.

**OR**

- I do allow the UIW OFA to discuss my financial aid with the people listed below.** The University of the Incarnate Word Office of Financial Assistance is hereby authorized to disclose, make available, and release financial assistance records and personally identifiable information to the following without my further consent and until further notice (please print :)  
 \_\_\_\_\_  
 \_\_\_\_\_

**Request to Charge Books to Your Student Account:**

- If you have borrowed additional loans in excess of your semester or term charges in order to purchase books, you are able to utilize part of your expected refund two weeks prior to the start of the term or semester by requesting a bookstore credit. The bookstore credit allows you to purchase books by reducing your refund. Please note that any unused bookstore credit will be refunded back to you per your request or at the end of the term.
- If you are eligible, would you like to receive a bookstore credit?  
 \_\_\_\_\_ Yes \_\_\_\_\_ No, I will cover the cost of my textbooks without Financial Assistance.

**By signing this form, you acknowledge that:**

- your financial aid will be used for educational purposes only.
- you understand and are responsible for the information provided on this Student Information Form.
- you understand that additional information concerning all policies outlined on this form may be found in electronic format at [www.uiw.edu/finaid](http://www.uiw.edu/finaid), or in our office.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**