

**2008-09 Work Job Description Form
University of the Incarnate Word**

Department:	<u> _GROUNDS DEPARTMENT _____</u>
Location:	<u> _CAMPUS _____</u>
Supervisor:	<u> _WILLIAM "BILL" MULCAHY _____</u>
Supervisor Phone:	<u> _(210) 829-6047 _____</u>
Supervisor E-mail:	<u> _mulcahy@uiwtx.edu _____</u>

Job Title:	<u> _GROUNDS KEEPER / LAWN AN ATHLETIC FIELD MAINTANENCE _</u>
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General Job Description/Qualifications: Responsible for maintaining safe and attractive grounds and landscaping for the university. Mow and detail all campus grounds, including athletic fields. Assist with the preparation of athletic fields for games, including marking fields. Operate tools and equipment according to prescribed safety procedures. Help keep vehicles, equipment, and tools in safe operating condition.
- Perform other Grounds duties as assigned.

Specific Skills Required:
Requires working outside in extreme temperatures. Job may also require standing, climbing, stooping, bending, kneeling, reaching, heavy lifting and carrying.
*This job is not recommended for persons with out of door related allergies.