

**UNIVERSITY OF THE INCARNATE WORD  
TUITION AND FEE INFORMATION**

Updated: 01 May 2017

**Payment Options**

(For more information, refer to our UIW Undergraduate Bulletin or UIW Graduate Bulletin):

Other than Financial Assistance and Work-Study programs, the University accepts cash, checks, and credit cards for payment of tuition and fees.

**Cash, \*checks** for the payment of tuition and fees are accepted at the Business Office, Monday through Thursday 8 a.m. to 6 p.m. and Friday 8 a.m. to 5 p.m. \*Drop Box located next to Room 190 in the Administration Building

Payments sent via mail should be forwarded to: UIW Business Office, 4301 Broadway CPO# 291, San Antonio, Texas 78209. All checks must include the student's name, student account number, and specific term to insure proper credit to account.

The following credit cards are accepted: Master Card, Visa, American Express and Discover.

**Credit/debit card payments\*** are only accepted on the UIW ePayment Center. \*A 2.75% convenience fee is applied for all domestic credit/debit card payments and a 4.25% convenience fee is applied for all international credit/debit card payments. Credit/debit card payments are not accepted in the Business Office or by telephone.

The University offers students a Tuition Payment Plan. The student can divide their charges into installments. It is the responsibility of the student to enroll in a payment plan each semester. Failure to remit these payments may result in the withholding of credits, transcripts, diplomas. In addition, a late payment fee may be assessed each month for not submitting tuition payments, as agreed. However, this will not exempt students from liability for those charges. Enrollment into this plan includes an application fee.

To enroll in the deferred payment plan, or if you need additional information, please come by the [Business Office](#) or call (210) 829-6043.

(For more information, refer to our UIW Undergraduate Bulletin or UIW Graduate Bulletin):

1. Tuition is due on/by the first day of class or enrollment of payment plan must be completed.
2. **ALL FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE.**
3. Students who have not met their total financial obligations to the University will not be permitted to enroll for a subsequent academic term.
4. **Withdrawal without proper notice entails failure in all courses for the semester and the student is held liable for the full payment of tuition, fees and other charges.**
5. Students must pay their financial obligation in full to the University to have diplomas and transcripts released. In addition, if payment is not made in full, students may be prohibited from participating in the graduation ceremony.
6. **The student agrees to assume liability for any debt incurred during his/her attendance at the University. In the event of a delinquency or default, the student will pay all reasonable collection fees including but not limited to attorney fees and necessary court costs.**