

**University of the Incarnate Word**

**University Advising Center**

Administration Bldg., Suite 105, Ph: 805-5814, UPO # 13

**STUDENT INTERVENTION NOTICE**

**TO:** University Advising Center

**FROM:**

\_\_\_\_\_  
(Faculty Printed Name)

\_\_\_\_\_  
(Faculty's Office Ph. #)

\_\_\_\_\_  
(Faculty's CPO #)

\_\_\_\_\_  
(Class & Section)

\_\_\_\_\_  
(Date)

**RE:**

\_\_\_\_\_  
(Student's Name)

\_\_\_\_\_  
(S.S.N)

**Please check one or more:**

- Excessive Absences (explain): \_\_\_\_\_
- Excessive Tardiness (explain): \_\_\_\_\_
- Rarely has assignments done or completely done.
- Missed major exam(s) without notice.
- Low test/quiz grades.
- Other Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***For UAC Office use only:***

**Follow up:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Follow up by: \_\_\_\_\_ Ext: \_\_\_\_\_

\_\_\_\_\_  
(Student's Address)

\_\_\_\_\_  
(Student's Phone #)

\_\_\_\_\_  
(Student's Advisor)

FR SO JR SR  
\_\_\_\_\_  
(Student's Classification)

\_\_\_\_\_  
(Information gathered by)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Mailed to Professor by)

\_\_\_\_\_  
(Date)